



Cropwell Butler Parish Council

Parish Clerk- Mrs Eleanor Parker

Honeysuckle Cottage

Main Street

Cropwell Butler

NG12 3AB

Email:- cropwellbutlerpc@gmail.com

Tel 07711863063

**Meeting of Cropwell Butler Parish Council
Monday 12th September 2022
Meeting Cropwell Butler Village Hall at 7.30 pm**

ORDINARY PARISH COUNCIL MEETING AGENDA

Ordinary Parish Council Meeting

- 1. To Receive and Approve Apologies for Absence**
Cllr Cockayne
- 2. To Receive Declarations of Interest**
- 3. Welcome new Parish Councillor**
 - a) To welcome new parish councillor Jeremy Williams, filling the post of Cllr Shinn.
 - b) Cllr Williams to complete declaration of interest documents
- 4. Parishioners' Question time**
- 5. Honeybee Farmacy (10 minutes)**
 - a) Xanthea Heynes attending from Honeybee Farmacy to discuss the allotment at The Plough
- 6. Asset Community Value sub-committee (10 minutes)**
- 7. Minutes of previous meetings from 11th July – to confirm accuracy**
- 8. Matters arising from previous meeting (not covered in points below)**
 - a) Tree near BT internet connection box near the village green was reviewed by Arbex and advised that no action needs to be taken
- 9. Finance**
 - a) Payments made in between July and September meetings. Unanimously agreed on email. Proposed by Cllr Davenport, seconded by Cllr Day.

Cheques dated; 11.08.2022

Streetwise – Bins. Jan to March 2022. Invoice 20018	£58.50
R A Salt. Invoice 6709	£285.00
Arbex. Invoice SI-258	£936.00

Cheques dated; 23.08.2022

Streetwise – Missed VAT. Invoice 18411	£92.46
----------------------------------------	--------

- b) To authorise payments made since last meeting and payments pending:

Clerk Invoice July & August 2022 – E Parker	£460.00
Clerk expenses for July & August 2022. Stationary & keys)	£69.23
MJW Asbestos Removal Services. Invoice 8737	£456.00

- c) Income to Date (since last statement)
Allotments £25.00

Cemetery for headstone erection - Harrison £100.00

Financial Statement: (after above transactions)

Current Account £32,335.52

Business Reserve £11,039.60

- a) Invoices from July meeting for Streetwise 18411 & 20018 have now been resolved and paid.
- b) Natwest signature mandates. Clerk to update Councillors

10. Financial Report

- a) Internal audit has been completed by Peter Evans. To be signed by Chairman.
- b) External audit for 2020/2021 has been questioned by PFK Littlejohn as we are £58.24 over the threshold for exemption. Audit to be re-submitted and signed by the Chairman.
- c) External audit exemption for 2021/2022 to be presented and signed
- d) Final deadline for external audit for 2020/2021 and 2021/2022 is 15th September 2022.
- e) Email from SAAA and NALC regarding opting out of selected auditors for external audits

11. Report from a representative of the Parish Council on the Village Hall Committee

- a) Minutes recorded separately
- b) Arbex reviewed conifer in Village Hall Garden on 13.07.22. Arbex have advised no action to be taken

12. Correspondence for Action/Received

- a) PSPO signage from RBC. Clerk has requested new stickers and signs.
- b) NALC Dementia Friendly Communities Survey
- c) NALC external audit options email
- d) Letter from Mr Miles at Beech Tree Cottage, regarding the conifer in the Village Hall Garden
- e) The Rushcliffe Parish / Community Tree Scheme, response needed by 30th September 2022
- f) VIA email Winter Services
- e) Email from Andrew Doughty for interest in Parish Councillor Vacancy
- g) Deb Morton email from Healthwatch Nottingham & Nottinghamshire
- h) Upper Saxondale Community Governance Review – update regarding precept

13. Cropwell Butler Website – Further updates/actions

- a) Quote from Dot59 for updates to the website
- b) Invoice for website maintenance from Dot59 - £750.00

14. Playground Report

- a) Play Safety inspection repairs quote from Hags

15. Planning Applications (plus any to hand):

Applications submitted in between July and September meeting with deadlines in August 2022.

Reference Number: 22/01363/FUL

Applicant: Mr & Mrs Jason & Jane Wright

Development: Replacement of 2 storey dwelling including associated access, parking and landscaping works; Erection of single storey detached garage (Resubmission of 21/03101/FUL)

Location: High Thorpe The Fosse Cropwell Butler Nottinghamshire NG12 3AP

Unanimously agreed on email, no objections.

Reference Number: 22/01341/TPO

Applicant: Mrs Karina Young

Development: Tree: T2 (Pine) - Reduce top by 2 metres and remove dead limb

Location: 17 Covent Gardens Upper Saxondale Nottinghamshire NG12 2NF
Unanimously agreed on email, no objections.

Reference Number: 21/00299/FUL

Applicant: Mr David Foottit

Development: Construction of single storey side extension to existing dwelling. External alterations to front door location and fenestration, addition of new door to side elevation landscaping and associated external works. Demolition of the rear boundary wall.

Location: Bramble Cottage Hardigate Road Cropwell Butler Nottinghamshire NG12 3AH

There are no objections, but one comment as follows; 'My concern from the village's point of view is that this is out of character with the surrounding properties'

a) Update on planning reference; 21/02005/FUL from Cllr Moore (RBC)

Applications to review;

Reference Number: 22/01600/REM

Applicant: Ms Emma Foster

Development: Application for matters reserved under application ref 19/01353/OUT for approval of appearance, landscaping, layout and scale for the residential development of up to 280 dwellings including remodelled junction to the A52

Location: Land To North Of Grantham Road Radcliffe On Trent Nottinghamshire

Deadline: 27th September 2022

16. Flooding Prevention Updates/Actions

17. Cemetery

- a) Plot purchased by Cllr Cockayne
- b) Arbex quote for removal of dead fir tree in the cemetery
- c) Lychgate - Commonwealth War Graves Commission and English Heritage are unable to help with the Lychgate. Clerk has chased Kirk and Bills for quotes.

18. Allotments

- a) Unanimously agreed to remove asbestos behind shed of allotment 5 via email on 23.08.2022 due to the asbestos being hazardous waste. Cost for removal with MJW Asbestos Removal Services Ltd is £380 + VAT = £456. Asbestos was removed on 01.09.2022
- b) 2 new allotment holders have started work on the allotments
- c) All allotment payments now received for 2022/2023

19. Sheldon Field

- a) Transfer to Parish Council

20. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Letter from VIA advising of 30 MPH speed limit extensions on Hardigate Road and Radcliffe Road. Parish Council to respond by 26th September 2022.

21. Jubilee

- a) The Jubilee committee have agreed to use surplus money to get a new gate for the Sheldon Field with a Platinum Jubilee Plaque
- b) Letter of thanks sent to Jubilee committee

22. Maintenance contract & Lengthsman Scheme

- a) Clerk and Cllr Davenport attended a session with RBC for the Lengthsman Scheme. Feedback to be given to Councillors

23. Any Other Business

- a) Footpath adjacent to Butlers Close has now been cleared
- b) Quote from Via for new Noticeboard on the Village Green. Noticeboard would need to be erected in the same place as the existing noticeboard due to Highways.
- c) Meeting on October 10th MP Ruth Edwards will be attending. Clerk has booked the main room of the village hall. Clerk to propose earlier starting time.

d) Cllr Allen attending meeting with East Midlands Airport during September

24. Date of next meeting

10th October 2022