



Cropwell Butler Parish Council

Parish Clerk- Mrs Eleanor Parker

Honeysuckle Cottage

Main Street

Cropwell Butler

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**Meeting of Cropwell Butler Parish Council
Monday 10th October 2022
Meeting Cropwell Butler Village Hall at 7.00 pm**

ORDINARY PARISH COUNCIL MEETING AGENDA

1. To Receive and Approve Apologies for Absence

Cllr N Clarke (NCC) – apologies received in meeting on 26th September, Cllr G Moore (RBC) apologies received in meeting on 26th September,

2. To Receive Declarations of Interest & Confirmation of Agenda

3. Minutes of previous meetings from 26th September – to confirm accuracy

4. Matters arising from previous meeting (not covered in points below)

5. Parish Councillor resignation

a) Cllr J Lenthall submitted a letter of resignation to the Clerk on 28/09/2022

b) Clerk notified RBC of Cllr Lenthalls resignation on 28/09/2022. Vacancy notification was put up on 29/09/2022 once received from RBC and will be in place until 19th October 2022.

6. Asset Community Value sub-committee

7. Finance

a) To authorise payments made since last meeting and payments pending:

Clerk Invoice September 2022 – E Parker	£230.00
BHIB Insurance for 2022/2023	£210.52
Arbex fir tree removal. Invoice SI-292	£648.00
NALC Clerk Training. Invoice 2558	£40.00

b) Income to Date (since last statement)

Cemetery – Cockayne	£150.00
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Financial Statement: (after above transactions) **Figures not yet available**

Current Account	£
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Business Reserve	£
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a) Natwest mandates have now been completed. All signatories are up to date. Clerk will need to start process for adding Cllr Williams onto mandate.

b) Additional hours for the Clerk have been agreed by Councillors on email in-between meetings up until December 2022 to cover any additional work.

8. Financial Report

External audits for 2020/2021 ad 2021/2022 submitted to PKF Littlejohn on 13/09/2022. Clerk has not yet had any queries from PKF Littlejohn

9. Report from a representative of the Parish Council on the Village Hall Committee

a) Minutes circulated to councillors

b) Letter has been sent back to Mr Miles of Beech Cottage

10. Parishioners' Question time

11. Correspondence for Action/Received

- a) Previous Councillor Howard Shinn, queried the salt bins that were going to be arranged for the double bend leading from Radcliffe Road to Fosse Road. Mr Shinn advised he would still be willing to be the snow officer for these bends, if required. Clerk advised that this is in hand with Cllr N Clarke (NCC)
- b) Clerk still awaiting PSPO signage from RBC for dog fouling signs.

12. Cropwell Butler Website – Further updates/actions

- a) Clerk has asked the Village Hall committee for a full update for their section of the website which Clerk will advise to Dot59.

13. Playground Report

- a) HAGS will be carrying out the repairs as agreed on 26th September meeting at the playground on 10/10/2022

14. Planning Applications (plus any to hand):

15. Flooding Prevention Updates/Actions

16. Cemetery

- a) A plot has been purchased
- b) Lychgate maintenance – currently being managed by Cllr Davenport and Cllr Morledge

17. Allotments

- a) No updates

18. Sheldon Field

- a) To confirm the contribution amount towards the village firework display

19. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- c) Incident on Rookery Road/Tithby Road on 01/10/2022. Clerk reported to the incident to the Police. Highways/NCC will fix the streetlight. Cast Iron village sign is with the Clerk. Clerk to attain a quote for the sign to be fixed and reinstated once NCC have completed their works.

20. Jubilee

- a) Plaque to be added to the Sheldon Field gate

21. Maintenance contract

- a) Councillors to discuss maintenance contract for 2023 during finance meeting in December

22. Any Other Business

- a) Cllr Allen to attend Stage 2 of the airspace modernisation programme at East Midlands in November 2022.
- b) Clerk has added poster for the Christmas Fair on 7th December, held by Ellen Hill on the noticeboards and website.
- c) John Cowburn has agreed to purchase and erect the Village Christmas tree. Clerk has confirmed the contribution amount of £150 as agreed in the budget.
- d) Poppies for remembrance Sunday
- e) Quote from Noticeboards Online for new noticeboard on the Village Green to be discussed

23. Date of next meeting

- 14th November 2022