



## Cropwell Butler Parish Council

Clerk; Mrs Eleanor Parker  
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**Agenda Published: 04/01/2023**

Dear Chairperson and Councillors,

You are summoned to attend the next meeting of Cropwell Butler Parish Council which will be held in the Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler on Monday 9<sup>th</sup> January 2023 at 7.30pm.  
 Please advise your apologies by phone or email to the Clerk by 1pm on the day of the meeting.  
 The public and press are welcomed to observe with an allotted time for public participation.

Regards  
 Eleanor Parker  
 Parish Clerk

### Ordinary Parish Council Meeting

#### AGENDA

**01. To Receive and Approve Apologies for Absence**

**02. To Receive Declarations of Interest**

**03. Minutes of previous meeting from 12<sup>th</sup> December 2022 – to confirm accuracy**

**04. Matters arising from previous meeting (not covered in points below)**

**05. Asset Community Value sub-committee**

a) Update from Cllr Wells

**06. Finance**

a) To authorise payments made since last meeting and payments pending:

Clerk Invoice December 2022 – E Parker	£264.20
Clerk expenses December 2022 – E Parker	£31.09
Accountant Peter Evans – Audit Invoice	£80.00
<i>G W Fisher &amp; Son (Christmas Tree, cheque signed inbetween meetings by Cllr Allen and Cllr Day)</i>	<i>£140.00</i>

b) Income to Date (since last statement)

Financial Statement: (after above transactions)

Current Account

**Statement not yet received**

Business Reserve

**Statement not yet received**

a) Clerk to purchase a laptop

**07. Financial Report**

- a) Questions raised by PKF Littlejohn regarding the external audit for 2021/2022. Clerk is working through these with the Chairperson and Vice Chairperson
- b) Clerk has purchased laptop for the Parish Council
- c) Clerk has circulated new cemetery fees for financial year 2023/2024 to Councillors for final approval.
- d) Final draft of budget to be reviewed and confirmed by all Councillors during meeting

**08. Report from a representative of the Parish Council on the Village Hall Committee**

a) No minutes received to circulate

**09. New parish boundary**

- a) Tax base for the precept has been calculated based on the new boundary
- b) Clerk, Cllr Davenport and Cllr Day to meet with Upper Saxondale Parish Council to discuss any transitional

issues.

**10. Parishioners' Question time**

**11. Correspondence for Action/Received**

None received

**12. Cropwell Butler Website – Further updates/actions**

a) Ongoing action for Cllr Williams - audit of the website

**13. Playground Report**

a) Quote from HAGS to add steel guards to base of all wooden play equipment poles - £1908 inc VAT

**14. Planning Applications (plus any to hand):**

None received

**15. Flooding Prevention Updates/Actions**

a) Cllr N Clarke (NCC) to provide feedback from Back Lane closure and works

**16. Cemetery**

a) Decorator to be sourced for Lychgate maintenance

b) Burial took place on 19<sup>th</sup> December for resident of Butlers Close. Awaiting payment for plot from Funeral Home.

**17. Allotments**

a) No updates

**18. Sheldon Field**

a) Cllr Wells update from Sheldon Field meetings, regarding the Transfer.

**19. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting**

a) Update from Cllr N Clarke (NCC) regarding salt bins on Fosse Road/Radcliffe Road

**20. Village green noticeboard**

a) Works will be carried out in the spring/summer of 2023.

**21. Meeting Dates for 2023**

a) April and May are bank holidays. Dates to be confirmed and published

**22. Poors Close**

a) Current tenant advised they would like to rent Poors Close again for 2023 through to March 2024.

b) Tenant confirmed to change payment to financial year instead of calendar year.

**23. Date of next meeting**

13<sup>th</sup> February 2023

Signed by Clerk: *E. Parker*

Date: 04/01/2022