



Cropwell Butler Parish Council

Clerk; Mrs Eleanor Parker
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Agenda Published: 08/02/2023

Dear Chairperson and Councillors,

You are summoned to attend the next meeting of Cropwell Butler Parish Council which will be held in the Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler on Monday 13th February 2023 at 7.30pm. Please advise your apologies by phone or email to the Clerk by 1pm on the day of the meeting. The public and press are welcomed to observe with an allotted time for public participation.

Regards
 Eleanor Parker
 Parish Clerk

Ordinary Parish Council Meeting

AGENDA

- 01. To Receive and Approve Apologies for Absence**
- 02. To Receive Declarations of Interest**
- 03. Minutes of previous meeting from 9th January 2023 – to confirm accuracy.**
- 04. Matters arising from previous meeting (not covered in points below)**
- 05. Asset Community Value sub-committee**
 - a) Update from Cllr Wells

06. Finance

- a) To authorise payments made since last meeting and payments pending:

Clerk Invoice January 2023 – E Parker	£264.20
Clerk expenses January 2023 – E Parker (laptop bag)	£19.99
Village Hall Green Waste Bins (RBC)	£40.00
NALC Annual subscription 2022/2023	£170.68

- b) Income to Date (since last statement)

Financial Statement: (after above transactions)

Current Account	£23,677.11
Business Reserve	£11,066.58

07. Financial Report

- a) Questions raised by PKF Littlejohn regarding the external audit for 2021/2022. Clerk awaiting response from PKF Littlejohn.
- b) Councillors to confirm Microsoft Office subscription for Clerk laptop at £59.99 per year.
- c) Precept was queried by RBC via email to whether we the Parish Council would like to set this at a percentage increase or amount. It was unanimously agreed on email in-between meetings to continue with the agreed amount of £12,500 during the January 2023 meeting for 2023/2024 precept.

08. Report from a representative of the Parish Council on the Village Hall Committee

- a) Minutes received and circulated to Councillors

09. New parish boundary

- a) Upper Saxondale advised there was no longer a requirement to meet with Cropwell Butler Parish Council.

10. Parishioners' Question time

11. Correspondence for Action/Received

- a) Email from parishoner to advise they are unhappy with how long it has taken to install the salt bins on Fosse Road as these were requested 2 years ago.
- b) Correspondence from parishioners regarding petition towards minuted item 20.d from full minutes of 14th November 2022 regarding Back Lane traffic diversion discussion.
- c) Grant of up to £250 is available from RBC towards celebrations for King Charles III Coronation. Clerk has advised the Village Hall committee.

12. Flooding Prevention Updates/Actions**13. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting**

- a) Update from Cllr N Clarke (NCC) regarding salt bins on Fosse Road/Radcliffe Road

14. Cropwell Butler Website – Further updates/actions

- a) Ongoing action for Cllr Williams - audit of the website

15. Playground Report**16. Planning Applications (plus any to hand):**

Reference Number: 23/00163/TPO

Applicant: Mr Clive Evans

Development: T2 - (Sycamore) - 30% crown reduction lifting lower branches, then 20% thin pollarding, creating a 50% reduction in height and width

Location: Fields House Main Street Cropwell Butler Nottinghamshire NG12 3AB

17. Cemetery

- a) Clerk met with another Joiner who advised a decorator is best to be sourced for the Lychgate maintenance.
- b) Cllr Cockayne update from War Memorials Trust.

18. Allotments**19. Sheldon Field**

- a) Cllr Wells update from Sheldon Field meetings.
- b) Transfer from FIT to CBPC needs to be reviewed and discussed by Councillors so that FIT can apply to Charity Commissioner for approval. Briefing paper to be supplied to Councillors from Cllr Wells.

20. Village green noticeboard

- a) Works will be carried out in the spring/summer of 2023.

21. Maintenance Contract

- a) Tender for 2023-2026 contract has been published, awaiting submissions for review at March 2023 meeting.
- b) Lengthsman scheme is still available from VIA

22. Parish Council Address

- a) All post is currently sent to the current Clerks home address. To create a PO box for the Parish Council the current Royal Mail cost is £378.00 annually. Alternative option could be a letterbox on the Parish Room at the Village Hall.

23. Meeting Dates for 2023 – to be confirmed:

Monday 17th April 2023 (previously agreed in January 2023 meeting)

Monday 15th May 2023 (previously agreed in January 2023 meeting)

Monday 12th June 2023

Monday 10th July 2023

August 2023 – No meeting

Monday 11th September 2023

Monday 9th October 2023

Monday 13th November 2023

Monday 11th December 2023 (to include annual financial meeting)

Monday 8th January 2024

Monday 12th February 2024

Monday 11th March 2024

24. Date of next meeting

13th February 2023

Signed by Clerk: *E. Parker*

Date: 08/02/2023