



Cropwell Butler Parish Council

Clerk; Mrs Eleanor Parker

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Agenda Published: 10/05/2023

Dear Chairperson and Councillors,

You are summoned to attend the next meeting of Cropwell Butler Parish Council which will be held in the Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler on Monday 15th May 2023 at 7.30pm.

Please advise your apologies by phone or email to the Clerk by 1pm on the day of the meeting.

The public and press are welcomed to observe with an allotted time for public participation.

Regards

Eleanor Parker

Parish Clerk

ORDINARY PARISH COUNCIL MEETING & ANNUAL GENERAL MEETING AGENDA

Annual Council Meeting

1. Election of Chairman and Vice Chairman and Receipt of their Declarations of Acceptance
2. Declaration of Office Forms
3. To Receive and Approve Apologies for Absence
4. To approve cheque signatories
5. To Note Representation on Other Bodies and To Elect
 - a) Finance Sub-committee
 - b) Playground
 - c) Sheldon Field
 - d) Village Hall
6. To Review Working Groups and Areas of Interest
7. Dates of Council Meetings for Ensuing Year

Ordinary Parish Council Meeting

1. **To Receive and Approve Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Parishioners' Question time**
4. **Minutes of previous meeting from 17th April 2023 – to confirm accuracy.**
5. **Matters arising from previous meeting (not covered in points below)**
6. **Finance**
 - a) To authorise payments required:

Clerk Invoice April 2023 – E Parker	£264.20
Clerk Expenses April 2023 – E Parker	£35.98
R A Salt – April 2023	£772.80
Newsletter 22/23	£818.00
Playground Inspection 23/24	£102.60
Npower – Telephone Kiosk	£66.38

- b) Income to Date (since last statement):

Allotments – Goodey, Martin, Davenport & Hardie	£120.00
RBC Coronation Grant	£250.00
Precept for 23/24	£12,500.00

Financial Statement: (after above income transactions)

Current Account	£35,682.26
Business Reserve	£11,092.28

Cheques Dated 15.05.2023

7. **Financial Report**
 - a) VAT return to be completed by the Clerk.
 - b) 2022/2023 AGAR has been given to Peter Evans, internal auditor to review.
 - c) Clerk is still chasing through the 21/22 audit with PKF Littlejohn
8. **Report from a representative of the Parish Council on the Village Hall Committee**
 - a) Minutes received and circulated to Councillors
9. **Correspondence for Action/Received**
10. **Flooding Prevention Updates/Actions**
11. **Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting**
 - a) Additional Salt Bin on Fosse Road – email from parishioner
 - b) Update from Cllr N Clarke (NCC) regarding Main Street/Radcliffe Road junction
12. **Cropwell Butler Website – Further updates/actions**
13. **Playground Report**
 - a) Hemlock to be discussed
 - b) Annual inspection took place on 2nd May 2023. Report has been received.
14. **Planning Applications (plus any to hand):**
 Reference Number: 22/01600/REM
 Applicant: Ms Emma Foster
 Development: Application for matters reserved under application ref 19/01353/OUT for approval of appearance, landscaping, layout and scale for the residential development of up to 280 dwellings including remodelled junction to the A52
 Location: Land To North Of Grantham Road Radcliffe On Trent Nottinghamshire
 Deadline: 25th May 2023
15. **Cemetery**
 - a) Lychgate maintenance.
 - b) Headstone has been erected on Plot 98 – Gallant.
16. **Allotments**
 - a) Payment for all allotments have been received for 2023/2024.
17. **Sheldon Field**
 - a) Update from Councillor Wells regarding transfer.
18. **Coronation Grant**
 - a) Coronation event held on Sunday 7th May 2023, finance report received and to be reviewed.
19. **Newsletter**
 - a) Shortfall document received for 2022/2023 to be discussed following a meeting with organisers of the Newsletter, Councillor Davenport and the Clerk.
20. **Date of next meeting**
12th June 2023

Signed by Clerk: *E. Parker*

Date: 10/05/2023