



# Cropwell Butler Parish Council

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**Annual Parish Council Meeting  
Monday 13th May 2024 at 7.30pm**

**Councillors are hereby summoned, and the public and the press are invited, to attend for the purpose of considering and resolving the business set out in the Agenda below.**

Issued: 8 May 2024

Clerk

*Dermot Daly*

*Dermot Daly, Clerk, Cropwell Butler Parish Council*

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## **AGENDA**

Welcome and open the meeting.

- 24/25/001** To agree on the Parish Council Chair for the forthcoming year.
- 24/25/002** To agree the Vice Chair for the forthcoming year.
- 24/25/003** To receive and approve any apologies for absence.
- 24/25/004** To receive disclosures of interests from Councillors on matters at this meeting.
  
- 24/25/005** To suspend Standing Orders and allow for Parishioner Questions and Observations and to receive reports from County and Borough Councillors.

## **MEETINGS**

- 24/25/006** To approve the Minutes for the Parish Council meeting held on 8th April 2024.
- 24/25/007** Matters arising from previous meeting, not covered in points below (for information only).

## **ANNUAL POLICY & PROCESS**

- 24/25/008** To adopt updated Standing Orders.
- 24/25/009** To adopt updated Financial Regulations.
- 24/25/010** Review and agree the current asset list.
- 24/25/011** To review and agree the insurance cover for 2024-25.
- 24/25/012** To review and agree the annual subscriptions.
- 24/25/013** To adopt an updated Complaints Procedure.
- 24/25/014** To adopt an updated Data Protection Policy.
- 24/25/015** To adopt a Freedom of Information Policy.
- 24/25/016** To review and agree updated cemetery fees and policy.

## **PLANNING**

- 24/25/017** Rookery Farm (update for information only).
- 24/25/018** 24/00482/LBC - The Grange, Hardigate Road, Cropwell Butler, NG12 3AH - Change of use to a single dwelling. Internal reconfiguration works to the ground and first floor rooms, the realignment of ground floor window and door openings on the north-east elevation, construction of a new lean-to porch to the north-west elevation and installation of replacement doors to the courtyard outbuilding. [Deadline: 15/05/2024]
  
- 24/25/019** 24/00668/FUL - The Grange, Hardigate Road, Cropwell Butler, NG12 3AH - Change of use to a single dwelling. Internal reconfiguration works to the ground and first floor rooms, the realignment of ground floor window and door openings on the north-east elevation, construction of a new lean-to porch to the north-west elevation and installation of replacement doors to the courtyard outbuilding. [Deadline: 16/05/2024]

## **GENERAL**

- 24/25/020** To discuss and agree actions relating to Village Hall valuation form.
- 24/25/021** To discuss and agree actions relating to the provision of the village newsletter and associated finances.
- 24/25/022** To discuss and agree actions relating to current content of the village and parish council website.

## **FINANCE**

- 24/25/023** To review the Financial Report for the period.
- 24/25/024** To review and approve the Accounts for Payment.
- 24/25/025** To consider the grant application from the Cropwell Cricket Club.

## **REPORTS (information only)**

- 24/25/026** Clerks Report.
- 24/25/027** Report from a representative of the Parish Council on the Village Hall Committee.
- 24/25/028** Update report on flooding (County Cllr N Clarke).
- 24/25/029** Update report on the Main Street / Radcliffe Road junction (County Cllr N Clarke).
- 24/25/030** Update report on the Sheldon Field transfer (Cllr David Wells).
- 24/25/031** Update report on village benches and green spaces.

## **NEXT MEETING**

- 24/25/032** To consider agenda items for the next meeting on Thursday 10th June 2024 commencing 7.30pm.  
Meeting close.