



## Cropwell Butler Parish Council

Parish Clerk – Mrs Eleanor Parker

Honeysuckle Cottage

Main Street

Cropwell Butler

NG12 3AB

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### Cropwell Butler Parish Council Ordinary Parish Council Meeting

Monday 9<sup>th</sup> January 2023 at 7.30pm

**Present:** Cllr Chris Davenport, Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams, Cllr David Wells, Cllr Andrew Cockayne

**Apologies:** Cllr Roy Morledge (received on 09/01/23 by phone to the Clerk)

**In Attendance:** Parish Clerk Eleanor Parker, Cllr Neil Clarke (NCC), Cllr Gordon Moore, (RBC)

**1. To Receive and Approve Apologies for Absence**

Apologies received

**2. To Receive Declaration of Interest**

Cllr Cockayne for Sheldon Field

**3. Minutes of previous meeting from Monday 12<sup>th</sup> December 2022**

Minutes from Monday 12<sup>th</sup> December 2022 were proposed by Cllr Allen, seconded by Cllr Davenport, unanimously agreed and signed by the Chairman, Cllr Davenport.

**4. Matters arising from previous meeting**

Covered in points below

**5. Asset Community Value**

a) Current tenants of The Plough will be leaving 23<sup>rd</sup> January 2023.

**6. Finance**

a) Payments made since last meeting and payments pending;

Clerk Invoice December 2022 – E Parker	£264.20
Clerk expenses December 2022 – E Parker	£31.09
Accountant Peter Evans – Audit Invoice	£80.00
<i>G W Fisher &amp; Son (Christmas Tree, cheque signed in between meetings by Cllr Allen and Cllr Day)</i>	<i>£140.00</i>

b) Income to Date (since last statement)

Financial Statement: (after above transactions)

Current Account	£24,052.40
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Business Reserve	£11,058.82
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- a) Payments approved for payment. Unanimously agreed, proposed by Cllr Allen, seconded by Cllr Cockayne. Cheques dated 09/01/2023.

**Actions;**

- I) Clerk has purchased laptop for Parish Council

**7. Financial Report**

- a) PKF Littlejohn external audit for 2020/2021 questions are being followed up by the Clerk.  
 b) Cemetery fees unanimously agreed, proposed by Cllr Allen, seconded by Cllr Cockayne.  
 c) Final budget was reviewed based on 2021/2022 and inflation. The Parish Council will subsidise the council tax increase to parishioners for 2023/2024.

The precept was set at 26% increase from 2022/2023 for 2023/2024. The 26% increase is the affect of the loss of 70 properties because of the boundary change due to the creation of the new Upper Saxondale Parish on 1 May 2023. Unanimously agreed, proposed by Cllr Wells, seconded by Cllr Williams.

- e) Maintenance contract was reviewed. Note to be added for no strimming around the base of the wooden play equipment, to be cut by hand, non-mechanical device or sprayed with a non-toxic substance.

**Actions:**

- I) Clerk to submit precept request to Rushcliffe Borough Council  
 II) Clerk to add updated cemetery fees to the website and circulate to funeral directors  
 III) Clerk to advertise maintenance contract tender

**8. Report from a representative of the Parish Council on the Village Hall Committee**

- a) No minutes received to circulate as there is no meeting in January.

**9. New parish boundary**

- a) Tax base for the precept has been calculated based on the new boundary.  
 b) Clerk, Cllr Davenport and Cllr Day to meet with Upper Saxondale Parish Council to discuss any transitional issues, date to be confirmed.

**10. Parishioners Question Time**

- a) None present

**11. Correspondence for Action/Received**

- a) Poors Close rental amount was discussed via a request from the tenant. Rent used to be £125 and went up to £150 due to inflation. The rental amount has been reviewed as a gesture of goodwill to the tenant to £125 2023/24 and January to March 2023 £31.25. Unanimously agreed, proposed by Cllr Cockayne, seconded by Cllr Allen.  
 b) Tenant agreed to change payment to financial year instead of calendar year.

**12. Cropwell Butler website**

- a) Cllr Williams working on audit of website

**13. Playground Report**

- a) Unanimously agreed not to proceed with HAGS quote for steel guards.

**14. Planning Applications (plus any to hand):**

None received

**15. Flooding Prevention Updates/Actions**

- a) Back Lane bypass has been implemented as an overflow pipe and has been completed.

**16. Cemetery**

- a) Cllr Cockayne to follow up with War Memorials Trust regarding Lychgate maintenance.  
 b) Cllr G Moore (RBC) to advise contact to Clerk regarding Contractor for Lychgate maintenance.  
 c) Burial took place on 19<sup>th</sup> December for resident of Butlers Close. Awaiting payment for plot from Funeral Home.

**17. Allotments**

- a) No updates

**18. Sheldon Field**

- a) Firework night on 5<sup>th</sup> November. Cllr Cockayne advised the event went well and was a financial success.  
 b) Cllr Wells advised that Paul Thomas from Ives&Co have contacted Sheldon Field to discuss the covenant regarding the Parish Council adopting maintenance of the Sheldon Field. Parish Council obligation to pay Sheldon Field legal costs was negotiated at approximately £2,000 as agreed with

Sheldon Field committee and minuted at Parish Council meeting on 8 March 2021.

**19. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting**

- a) Cllr N Clarke (NCC) advised that he has requested the salt bins on Fosse Road and will chase this up to be implemented as soon as possible.
- b) It was discussed that there is a small gas leak on Cropwell Bishop Road near the Cemetery and workmen were seen on site early morning 09/01/2023.
- c) Parishioners have asked Cllr Allen to request SLOW put on the road on Butlers Close. This was advised to Cllr N Clarke (NCC). Cllr N Clarke advised he will request 'It's 30 for a reason' signs for Butlers Close.
- d) Previous discussion regarding split of Back Lane to help with speeding and one-way issues. Cllr Day advised she does not agree with this idea due to issues it would cause for traffic leading from Back Lane on to Main Street and the loss of safe on road parking for residents around the area.

**20. Village green noticeboard**

- a) Works will be carried out in the spring/summer of 2023.

**21. Meeting Dates for 2023**

- a) April and May meetings are bank holidays. It was unanimously agreed the April meeting to be on Monday 17<sup>th</sup> April 2023 and the May meeting to be on Monday 15<sup>th</sup> May 2023. Proposed by Cllr Day, seconded by Cllr Wells.

**22. Date of next meeting full council meeting:**

Monday 13<sup>th</sup> February 2023

**Meeting closed 21.48pm**