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Cropwell Butler Parish Council
 Parish Clerk – Mrs Eleanor Parker
 Honeysuckle Cottage
 Main Street
 Cropwell Butler
 NG12 3AB
 Email:- cropwellbutlerpc@gmail.com

Cropwell Butler Parish Council
Annual Village Meeting and Ordinary Parish Council Meeting

Monday 17th April 2023 at 7.30pm

Present: Cllr Chris Davenport, Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams, Cllr Roy Morledge and Cllr David Wells.

Apologies: Cllr Andrew Cockayne

In Attendance: Parish Clerk Eleanor Parker, Cllr Gordon Moore (RBC) and Cllr Neil Clarke (NCC).

1. To Receive and Approve Apologies for Absence

Apologies received.

2. To Receive Declaration of Interest

None

3. Parishioners Question Time

a) No parishioners present

4. Minutes of previous meeting from Monday 13th March 2023

Minutes from Monday 13th March 2023 were proposed by Cllr Allen, seconded by Cllr Williams, unanimously agreed and signed by the Chairman, Cllr Davenport.

5. Matters arising from previous meeting

Covered in points below

6. The Chairmans Annual Village Report

- a) Cllr Davenport presented the Chairmans annual village report for 2022/2023 to the Parish Council.
 b) Clerk to add Chairmans report for 2022/2023 to the website and village newsletter

7. Finance

a) Payments made since last meeting and payments pending;

Clerk Invoice March 2023 – E Parker	£264.20
Clerk Expenses March 2023 – E Parker	£5.24
Coronation Grant – Ellen Hill	£250.00
Village Hall hire for 2022/2023	£150.00
RBC – Dog bins Q3-Q4 22/23	£117.00

b) Income to Date (since last statement)

M.A.Mills for plot 98	£150.00
Allotments – Reeves, Kendal, Besson, Randle, Hewitt, Cox and Whitty	£210.00

Headstone plot 98 – Hawley E Masons	£130.00
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Financial Statement: (after above income transactions)

Current Account	£23,331.70
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Business Reserve	£11,083.63
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- a) Payments approved for payment. Unanimously agreed, proposed by Cllr Allen, seconded by Cllr Morledge. Cheques dated 31/03/2023.

8. Financial Report

- a) Clerk presented end of year accounts for the financial year 2022/2023. These will be available for Parishioners upon request. It was discussed that the Parish Council will review the budget with a longer term plan in the December finance meeting.
- b) Annual external audit request has been received from PKF Littlejohn. The Clerk will prepare the audit documents and submit them to the internal auditor Peter Evans for review to be presented to the Parish Council in the June 2023 meeting.
- c) Poors close invoice for 2023/2024 has been issued.
- d) Clerk to process VAT return.
- e) Clerk to follow up mandates for Cllr Williams and Cllr Wells with Natwest.

9. Report from a representative of the Parish Council on the Village Hall Committee

- a) No updates

10. Correspondence for Action/Received

- a) Letter received from VIA regarding the ditch adjacent to the Playground which is owned by Cropwell Butler Parish Council and requires the Parish Council to clear the ditch. It was discussed that the Parish Council will contact VIA to confirm receipt of the email and arrange works to clear the ditch.

11. Flooding Prevention Updates/Actions

- a) Cllr Davenport will distribute the report from National Highways received via Ruth Edwards MP regarding the recent survey carried out to the Clerk and all Councillors. Cllr Davenport has responded to Ruth Edwards MP to request that further work is required and reiterated the sewer overflow issue on Main Street, which is yet to be addressed.

12. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Additional Salt Bin on Fosse Road has been requested by parishioner to go under the A46 on Radcliffe Road. Cllr N Clarke (NCC) advised that the policy is VIA will only provide 1 salt bin in 1 area. If we require an additional bin, the Parish Council can purchase a bin for £155 +VAT (bin and installation). It was unanimously agreed to purchase an additional salt bin through VIA to place under the flyover of the A46. Proposer Cllr Davenport, Seconder Cllr Allen.
- b) Road Closure on Radcliffe Road from 31st May to 2nd June.
- c) Cllr Allen requested the '30 for a reason' signs on Butlers Close from Cllr N Clarke (NCC)

13. Elections

- a) Nominations have been posted on village noticeboards for Elections on 4th May 2023.

14. Asset Community Value sub-committee

- a) No further updates

15. Cropwell Butler website

- a) No updates

16. Playground Report

- a) ROSPA annual inspection booked for May 2023.

17. Planning Applications (plus any to hand):

- a) Reference Number: 23/00517/FUL
Applicant: Mr and Mrs Simon Gray
Development: Front and rear dormer over garage, rear and side extension, new porch, roof lights on rear elevation, solar panels on front elevation
Location: The Beehive Hardgate Road Cropwell Butler Nottinghamshire NG12 3AH
Unanimously agreed with no objections.

b) Reference Number: 23/00284/FUL
Applicant: Mr and Mrs Henderson
Development: Proposed New two storey dwelling with basement. Associated landscaping/external works
Location: Wolds Pastures Hoe Lane Cropwell Butler Nottinghamshire NG12 3AE
It was unanimously agreed that the parish council agree with the professional opinion and advice of the RBC planning officers recommendations.

18. Cemetery

- a) Lychgate maintenance to be followed up by Cllr Davenport.
- b) An enquiry was made by a non-resident to be buried with a family member in an existing plot. It was unanimously agreed that under the Parish Councils current cemetery policy we cannot allow the burial of a non-resident in an existing plot.

19. Allotments

- a) 2023/2024 letters have been distributed to tenants. Clerk is awaiting on payment from 3 tenants.

20. Sheldon Field

- a) Cllr Wells advised that Cropwell Butler Parish Council is awaiting a response from the Charity Commission authorising the Transfer to proceed.

21. Coronation Grant

- a) RBC have approved Cropwell Butler Parish Council for the Coronation Grant. Cheque for Ellen Hill who is arranging the event, is covered under finance.

22. Newsletter

- a) Request from Keith Reeves was submitted for the parish council to review the shortfall of the village newsletter for £818.00 during 2022/2023. It was discussed during the meeting that the Clerk will follow up requesting further information from Keith Reeves which will be discussed during the May 2023 meeting.

23. Date of next meeting full council meeting:

Monday 15th May 2023.

Meeting closed 9.55pm

Signed by Chairman:

Name:

Date:

