



Cropwell Butler Parish Council
Parish Clerk – Mrs Eleanor Parker
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Cropwell Butler Parish Council
Ordinary Parish Council Meeting and Annual General Meeting

Monday 15th May 2023 at 7.30pm

Present: Cllr Chris Davenport, Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams, Cllr Roy Morledge and Cllr David Wells, Cllr Andrew Cockayne

Apologies: None

In Attendance: Parish Clerk Eleanor Parker, Cllr Ted Birch (RBC) and Cllr Neil Clarke (NCC).

Annual Council Meeting

1. Chris Davenport was elected as the Chairman, proposed by Cllr Allen and seconded by Cllr Cockayne. Cllr Brenda Day was elected as Vice Chairman, proposed by Cllr Davenport, seconded by Cllr Williams. Declarations of Acceptance were received for the Chairman and Vice Chairman.
2. Declaration of Office Forms were distributed, completed and signed during the meeting by all Councillors.
3. To Receive and Approve Apologies for Absence
No apologies to receive.
4. All cheque signatories are up to date.
5. To Note Representation on Other Bodies and To Elect
 - a) Finance Sub-committee. Cllr Davenport, Cllr Day and the Clerk.
 - b) Playground – Cllr Day
 - c) Sheldon Field – Cllr Cockayne
 - d) Village Hall – Ad hoc representation
6. To Review Working Groups and Areas of Interest
 - a) ACV – Cllr Wells
 - b) Sheldon Field Transfer – Cllr Wells
 - c) EMA Airspace – Cllr Allen
 - d) Website review – Cllr Williams
7. Dates of Council Meetings for Ensuing Year:
Monday 12th June 2023
Monday 10th July 2023
August - we don't meet
Monday 11th September 2023
Monday 9th October 2023
Monday 13th November 2023
Monday 11th December 2023
Monday 8th January 2024
Monday 12th February 2024
Monday 11th March 2023

Ordinary Parish Council Meeting

1. To Receive Declaration of Interest

- a) None

2. Parishioners Question Time

- a) 5 parishioners present with regards to flooding – covered in point 10.

3. Minutes of previous meeting from Monday 17th April 2023

Minutes from Monday 17th April 2023 were proposed by Cllr Wells, seconded by Cllr Allen, unanimously agreed and signed by the Chairman, Cllr Davenport.

4. Matters arising from previous meeting

Covered in points below

5. Finance

- a) Payments made since last meeting and payments pending;

Clerk Invoice April 2023 – E Parker	£264.20
Clerk Expenses April 2023 – E Parker	£35.98
R A Salt – April 2023	£772.80
Newsletter 22/23	£818.00
Playground Inspection 23/24	£102.60
Npower – Telephone Kiosk	£66.38

- b) Income to Date (since last statement):

Allotments – Goodey, Martin, Davenport & Hardie	£120.00
RBC Coronation Grant	£250.00
Precept for 23/24	£12,500.00

Financial Statement: (after above income transactions)

Current Account	£35,682.26
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Business Reserve	£11,092.28
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- c) Payments approved for payment. Unanimously agreed, proposed by Cllr Williams, seconded by Cllr Allen. Cheques dated 15/05/2023.
- d) Clerk to query Npower readings.

6. Financial Report

- a) VAT return for 2022/23 to be completed by the Clerk.
- b) 2022/2023 AGAR has been given to Peter Evans, internal auditor to review.
- c) Clerk is still chasing through the 21/22 audit with PKF Littlejohn.

7. Elections

- a) Councillors to submit their election expense forms to RBC.

8. Report from a representative of the Parish Council on the Village Hall Committee

- a) Minutes received and circulated to Councillors
- b) Cllr Davenport attended the Village Hall AGM. No changes to update.

9. Correspondence for Action/Received

- a) None received.

10. Flooding Prevention Updates/Actions

- a) 5 parishioners were present to discuss the recent flash flooding throughout Cropwell Butler that happened on Thursday 11th May 2023.
- b) Cllr Davenport updated the parishioners on the history of the flooding throughout the village and advised the difficulties faced getting the different agencies to take responsibility for their assets.

Cllr N Clarke (NCC) arrived at 8.45pm.

Cllr Davenport advised the outflow culvert at the back corner of the Playground had been found to have a tarpaulin inside the exit grating, possibly causing additional restriction to the overflow culvert, potentially adding to the level of the flooding. Cllr Davenport had checked the overflow ditch 2 weeks prior and there was no tarpaulin in the grate at that time.

Cllr Davenport advised that flooding in the village centre has historically been caused only in extreme storm events and the existing drainage system cannot handle the sheer volume of water.

Cllr Morledge advised that on Hardigate Road there was a lot of muddy water coming down running from the fields along that road, during the storm. Cllr N Clarke (NCC) advised that the ditches on Hardigate Road have now been cleared.

Cllr N Clarke (NCC) advised the issue with National Highways regarding the design of the A46 and ponds is that runoff from land north of the A46 is channelled through 1 culvert under the dual carriageway at each pond location instead of having it evenly filtered out. National Highways appeared to take little responsibility for downstream drainage capability once they have removed the water from the road. Ruth Edwards MP was asked to help on the matter, and has been involved since the 2020 flood.

The issue of who to call when a flood occurs or seems imminent arose - different organisations were called on Thursday 11th May for assistance. Fire and Rescue attended with static pumps, but only after the water level had started to recede anyway. Cllr N Clarke advised the quickest response for flooding is to call the emergency flood team at NCC which is a 24hr number or fire brigade and police to close roads and that there is a Flood Warden Scheme available through NCC who provide training and signage for parishioners to close roads during flooding. The Clerk will follow this up.

Cllr N Clarke (NCC) advised that he requested to have the drains cleared again. A Parishioner advised they only came out twice during 2022. Cllr N Clarke (NCC) advised the standard clearing is only once every 2 years, Cllr T Birch requested that the frequency of drain clearing is flagged to be done more.

Cllr Davenport advised the roadside drains were largely irrelevant to the flooding on 11 May, as with the 2020 and 2012 floods, as it comes down to the capacity of the main drainage channels to handle the peak volume of the water that came down in a short period of time. The old Victorian culvert system under Main Street needs investment to provide a by-pass facility directly to the outflow ditch to significantly increase the capacity. Climate Change will mean that these severe downpours will happen more frequently, and the matter needs to be resolved.

Cllr Day advised that the main systems in the village centre, where property damage results from flooding, should be prioritised ahead of Rookery Corner which does not involve immediate property damage.

Cllr Williams advised that the amount of water that came into Back Lane from the fields was significant and that the drain manhole covers on both sides of the road were being lifted with the back pressure.

One parishioner advised that there was sewage in the flooding on Main Street. Cllr Davenport advised that Severn Trent are aware of this, and that the system has been surveyed and cleared of silt. Additional remedial work to prevent surface water leakage into the sewer does not appear to have resolved this, and Severn Trent have been advised of this by Ruth Edwards' office.

Cllr N Clarke (NCC) advised that if all parishioners affected get in touch with him and Ruth Edwards MP with the evidence it will help the County Council to push any works required through. Flood prevention officers in the County have started work to find a way of rebuilding the system, though the question remains who will pay for it. Cllr T Birch asked Cllr N Clarke how the application process and funding would happen. Cllr N Clarke advised they would have to go to government to get emergency funding, but the issue is the number of the agencies involved as you cannot hold 1 specific agency accountable.

Cllr N Clarke (NCC) saw Ruth Edwards MP on 12th May and highlighted the flooding had happened and that something needs to be done due to the damage it's causing to parishioners' properties.

A parishioner suggested that Ruth Edwards MP come to the village for a meeting on flooding specifically with parishioners affected, to be arranged by the Parish Council. The Clerk will submit this request.

Cllr N Clarke advised that he would make further contact with Ruth Edwards MP regarding all issues discussed and chase up the flood prevention team for their plans on a new drainage system to handle the volume of water coming into Back Lane and down Back Lane itself from Hoe Lane and other land.

11. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

a) Additional Salt Bin on Fosse Road was requested by previous Councillor, Howard Shinn not for a salt bin to be installed under the A46 on Radcliffe Road. It was agreed the Parish Council will purchase an additional salt bin, proposed Cllr Davenport, seconded by Cllr Allen.

b) There are no updates regarding Main Street/Radcliffe Road junction from Cllr N Clarke (NCC). Cllr Morledge reported that there was incident on this junction a few weeks prior to the meeting.

12. Cropwell Butler website

a) No updates

13. Playground Report

a) It was unanimously agreed for R A Salt to treat the Hemlock on Severn Trent land behind the playground to

reduce risks to the parishioners. The Parish Council will re-seed the area once the Hemlock has died back. Proposed by Cllr Wells and seconded by Cllr Williams.

b) Annual inspection took place on 2nd May 2023. Report has been received and no urgent actions to be taken.

14. Planning Applications (plus any to hand):

a) Reference Number: 22/01600/REM

Applicant: Ms Emma Foster

Development: Application for matters reserved under application ref 19/01353/OUT for approval of appearance, landscaping, layout and scale for the residential development of up to 280 dwellings including remodelled junction to the A52

Location: Land To North Of Grantham Road Radcliffe On Trent Nottinghamshire

Deadline: 25th May 2023

Unanimously agreed with no objections.

15. Cemetery

a) Lychgate maintenance to be followed up by Cllr Davenport with Andy Williams.

b) Headstone has been erected on Plot 98 – Gallant.

16. Allotments

a) Payment for all allotments have been received for 2023/2024.

17. Sheldon Field

a) Cllr Wells advised there was no further updates following the update from April 2023 meeting.

b) No further updates for Sheldon Field from Cllr Cockayne.

18. Coronation Grant

a) Coronation event held on Sunday 7th May 2023 was a success. The finance report was reviewed by all the Council. There is an amount of £55.91 leftover from the Coronation Grant from RBC of £250. It was agreed to be spent as a float top up to the village gardening group to purchase a pot or commemorative item for the garden. It was unanimously agreed that an additional £44.09 will be given to the gardening group to purchase further items required. Proposed by Cllr Allen, seconded by Cllr Cockayne.

19. Newsletter

a) Shortfall for 2022/2023 of £818.00 was agreed unanimously for the financial year 2022/23 only.

It was agreed during an ad hoc meeting on Wednesday 7th May 2023 with Cllr Davenport, Clerk – Eleanor Parker, Keith Reeves and Bill Hill that the Clerk will help to chase through invoices to help reduce the shortfall each year.

20. Gardening Committee

a) a representative of the gardening committee requested a second green bin for the village hall garden. It was not agreed by Councillors however Councillor Wells has agreed to put the green bin out every 2 weeks at the Village Hall. A further request was submitted for garden tools from the gardening committee which the PC will discuss at June's meeting. Clerk to check with Village Hall committee what is already available.

21. A.O.B

a) Cllr Allen has an update with EMA Airspace on 1st June 2023.

b) Budget strategy meeting to be held on Monday 12th June, meeting to start at 7pm to allow 30 mins for this meeting.

22. Date of next meeting full council meeting:

Monday 12th June 2023.

Meeting closed 9.55pm

Signed by Chairman:

Name:

Date:

