



Cropwell Butler Parish Council
 Parish Clerk – Mrs Eleanor Parker
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Cropwell Butler Parish Council
Ordinary Parish Council Meeting and Finance Budget Meeting

Monday 12th June 2023 at 7.00pm

Present: Cllr Chris Davenport, Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams, Cllr Roy Morledge and Cllr David Wells

Apologies: Cllr Andrew Cockayne

In Attendance: Parish Clerk Eleanor Parker, Cllr Ted Birch (RBC) and Cllr Neil Clarke (NCC).

Finance Strategy Meeting

1. **To Receive and Approve Apologies for Absence**
 - a) Apologies received from Cllr Cockayne
2. A finance strategy was discussed regarding the principals of the precept. It was previously agreed that the Parish Council would use reserves to cover the precept increase for 2023/24 since the boundary change and loss of properties to Upper Saxondale Parish. It was agreed the Chairman, Vice Chairman, Clerk and Councillors who wish to attend will meet for a separate finance meeting later in 2023.

Actions:

- I) Cllr Williams will review historic finance records and propose a meeting date.

Ordinary Parish Council Meeting

1. **To Receive Declaration of Interest**
 - a) None.
2. **Parishioners Question Time**
 - a) 1 parishioner present from Butlers Close. Present on their neighbours behalf. Large horse chestnut trees on Butlers Close are causing damage to the paths with the roots causing their neighbour to fall over. The parishioner has tried to contact Rushcliffe Borough Council and Nottinghamshire County Council but to no avail. Cllr N Clarke (NCC) will look at Butlers Close and review the damage caused to the pathways causing trip hazards. A second issue was raised regarding the grass area on the corner of Back Lane / Butlers Close, it is overgrown causing the bench to be unusable. The bench is also very brittle and needs repairs/replacing.

Actions:

 - I) Chairman and Clerk to review bench damage on Butlers Close.
 - II) Cllr Allen will follow up root damage to the pathways with Tom Petit (RBC).
3. **Minutes of previous meeting from Monday 15th May 2023**
 Minutes from Monday 15th May 2023 were proposed by Cllr Wells, seconded by Cllr Allen, unanimously agreed and signed by the Chairman, Cllr Davenport.

4. Matters arising from previous meeting

Covered in points below

5. Finance

a) Payments pending for signature / Direct Debit;

Clerk Invoice April 2023 – E Parker	£264.20
R A Salt – April 2023	£1003.20
Cropwell Butler Village Hall (Gardening committee)	£44.09
Martin Allotment Refund	£30.00
Water Plus (DD)	£35.53

b) Income to Date (since last statement):

Poors Close – Barnes 23/24 Rent	£125.00
Allotments – Fazackerley	£30.00

Financial Statement: (dated 31st May 2023)

Current Account	£33,510.30
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Business Reserve	£11,103.05
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c) Payments approved for payment. Unanimously agreed, proposed by Cllr Allen, seconded by Cllr Wells. Cheques dated 12/06/2023.

d) Clerk queried annual kWh usage and charge with Npower. Email circulated to Councillors explaining the cost increase is due to supply issues.

Actions:

I) Clerk and Cllr Wells to arrange meeting with Natwest to move to electronic banking and move half of the current account into the reserves at £16,500. Proposed by Cllr Davenport and seconded by Cllr Wells.

II) Clerk to contact Cropwell Bishop Parish Council to ask who supplies the electric to their phone box.

III) Clerk to ask Npower if a meter can be fitted.

6. Financial Report

a) VAT return has been completed and submitted to HMRC for the amount of £578.39.

b) 2022/2023 AGAR is being reviewed by internal auditor.

c) External audit for 20/21 and 21/22 has been closed with PKF Littlejohn after further questions raised were answered by the Clerk, Chairman and Vice Chairman.

d) Cheque for gardening committee float of £44.09 as agreed in Mays meeting.

7. Report from a representative of the Parish Council on the Village Hall Committee

a) Minutes received and circulated to Councillors

8. Correspondence for Action/Received

a) None received.

9. Flooding Prevention Updates/Actions

a) NCC Flood Warden Scheme. Councillors to be appointed as wardens for the training provided by NCC. Cllr Wells, Cllr Davenport, Cllr Allen, Cllr Morledge and the Clerk have agreed to become Flood Wardens for Cropwell Butler Parish.

b) Cllr Wells proposed after Councillors have had their flood warden training to have a subcommittee, to set up flood procedures and regular inspections of ditches and trash screens to help towards flood prevention.

c) Cllr T Birch (RBC) has sent off an FOI request to Nottinghamshire County Council and National Highways and an email to Ruth Edwards (MP). Requesting further information regarding surveys and actions taken regarding the flooding throughout the Parish.

d) A meeting took place on Friday 9th June with Severn Trent, Cllr Davenport, Ruth Edwards (MP), Cllr N Clarke (NCC), Cllr Williams, Cllr Wells, Cllr Morledge and National Highways to discuss the recent flooding and walk around of the Parish to meet parishioners who were affected by the flooding on 11th May. Actions and outcomes will be received by Ruth Edwards (MP) in due course.

Cllr N Clarke met with 2 flood officers from NCC on 12th June 2023 regarding flooding and they will chase up National Highways regarding the survey work we are awaiting on.

Cllr Wells proposed an article is published in the village Newsletter when we have further information and training

to update Parishioners.

e) Cllr Wells will arrange the clearing of the ditch behind the playground with other Councillors.

10. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

a) There are no updates regarding Main Street/Radcliffe Road junction from Cllr N Clarke (NCC). Cllr Davenport suggested on site meeting with NCC engineers to meet with Councillors to discuss the junction.

b) Cllr Allen advised 'it's 30 for a reason' signs have still not been put up on Butlers Close. Cllr N Clarke (NCC) will follow up.

11. Cropwell Butler website

a) No updates

12. Playground Report

a) Quotes for cleaning of the playground and replacement of swing seats were reviewed and it was majority vote agreed to proceed with Streetwise. Proposed by Cllr Davenport, seconded by Cllr Morledge.

Actions:

l) Clerk to arrange works with Streetwise for swing replacements and playground cleaning.

13. Planning Applications (plus any to hand):

a) Reference Number: 23/00823/FUL

Applicant: Mr and Mrs Holly Harris

Development: First floor front extension and single storey front/side extension;

Location: 15 Carpenters Close Cropwell Butler Nottinghamshire NG12 3AT

Cropwell Butler Parish Council encourage the planning officer to consider any views from neighbours.

b) Reference Number: 23/01012/FUL

Applicant: Mr & Mrs Mulligan

Development: Single storey rear extension with balcony above

Location: The Lodge Radcliffe Road Cropwell Butler Nottinghamshire NG12 3AG

Cropwell Butler Parish Council encourage the planning officer to consider any views from neighbours.

14. Cemetery

a) Lychgate maintenance to be followed up by Cllr Davenport with Andy Williams. Clerk to attain a quote from decorator.

b) Interment of Ashes for a previous parishioner was unanimously agreed to be added to husbands existing plot at cost from the 23/24 cemetery fees.

15. Allotments

a) 1 tenant has withdrawn from their tenancy due to personal reasons. Refund of rent for 23/24 was unanimously agreed by Councillors.

16. Sheldon Field

a) No further updates

17. A.O.B

a) Cllr Allen attended an EMA Airspace meeting on 1st June 2023.

b) Cllr Wells highlighted the police speed deterrent signage on a NCC sign and NCC verge that was only present for 1 week.

Actions:

l) Clerk to find out who put up the sign and why the Parish Council were not notified from Caroline Voce.

18. Date of next meeting full council meeting:

Monday 10th July 2023.

Meeting closed 9.35pm

Signed by Chairman:

Name:

Date:

