



**Cropwell Butler Parish Council**  
 Parish Clerk – Mrs Eleanor Parker  
 Email:- cropwellbutlerpc@gmail.com  
 Tel 07711863063

**Cropwell Butler Parish Council  
 Ordinary Parish Council Meeting**

**Monday 10<sup>th</sup> July 2023 at 7.30pm**

**Present:** Cllr Chris Davenport, Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams and Cllr Roy Morledge.

**Apologies:** Cllr Ted Birch (RBC) and Cllr David Wells

**In Attendance:** Parish Clerk Eleanor Parker and Cllr Neil Clarke (NCC).

**Ordinary Parish Council Meeting**

**1. To Receive Declaration of Interest**

a) None.

**2. Parishioners Question Time**

a) None present

**3. Minutes of previous meeting from Monday 12<sup>th</sup> June 2023**

Minutes from Monday 12<sup>th</sup> June 2023 were proposed by Cllr Davenport, seconded by Cllr Allen, unanimously agreed and signed by the Chairman, Cllr Davenport.

**4. Matters arising from previous meeting**

Covered in points below

**5. Finance**

a) Payments pending for signature / Direct Debit;

Clerk Invoice June 2023 – E Parker	£264.20
Clerk expenses: Stamps, paper and postbox – E Parker	£18.79
PKF Littlejohn 2020/21 Audit	£240.00
RBC Playground repairs and cleaning	£568.66
R A Salt June 2023	£1059.60
Water Plus Direct Debit	£35.53

b) Income to Date (since last statement):

HMRC VAT Return 22/23	£578.39
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Financial Statement: (dated 30<sup>th</sup> June 2023)

Current Account	£33,744.87
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Business Reserve

£11,113.55

- c) Payments approved for payment. Unanimously agreed, proposed by Cllr Allen, seconded by Cllr Morledge. Cheques dated 10/07/2023.

#### 6. Financial Report

- a) 2022/2023 was presented to the Council by the Clerk and signed off by the Chairman.  
 b) It was unanimously agreed for the Clerk to begin the online application to move to electronic banking with Natwest. Proposed by Cllr Davenport and seconded by Cllr Allen. Cllr Davenport and Cllr Williams have agreed to be signatories for the application form.  
 c) Natwest advised moving £16,500 from the current account to business reserve once the PC have registered for online banking.

##### **Actions:**

- I) Clerk to start application for changing to electronic banking with Natwest.

#### 7. Report from a representative of the Parish Council on the Village Hall Committee

- a) Minutes received and circulated to Councillors  
 b) Village Hall deeds were reviewed, and it is confirmed that the Cropwell Butler Parish Council own the Cropwell Butler & Tythby Village Hall.

##### **Actions:**

- I) Clerk to clarify what the village hall insurance covers with the Village Hall Committee.  
 II) Clerk to find Land Registry documents to confirm the assets owned by the Parish Council.

#### 8. Correspondence for Action/Received

- a) RSVCSG group representative to be arranged when next meeting is announced.  
 b) Email from parishioner advising that all notices are being cleared from noticeboards throughout village. They have raised this matter with Nottingham County Council to investigate.  
 c) The footpath on Butler Close with exposed tree roots has now been repaired. The Horse chestnut trees that are on Butler Close are being discussed for removal with Tom Pettit (RBC). The bench on Butler Close has also been repaired by parishioner, Mike Donington.

#### 9. Flooding Prevention Updates/Actions

- a) Clerk met with NCC to confirm road closure and trigger points in the event of a flooding on 10/07/2023 ahead of the Flood Warden Scheme training.  
 b) Cllr Davenport attended a meeting via Microsoft Teams with Ruth Edwards (MP) to discuss the Mouchel report that took place in 2015 after the first flooding event in 2012. Further meeting to be held with NCC via Ruth Edwards (MP) to be discussed regarding actions highlighted in the report.  
 c) Update relayed to Council via the Clerk. Cllr Wells discussed the clearing of ditch behind the playground with Sheldon Field and it was proposed to arrange this at the end of growing season in 2023. Councillors concluded the ditch needs to be cleared sooner due to the amount of rain we are getting during this summer.  
 d) Cllr N Clarke (NCC) advised that the hole in the road on Main Street is being reviewed due to culvert issues underneath the road.

##### **Actions:**

- I) Clerk to advise Cllr Wells to arrange ditch clearing with Cllr Williams and Cllr Davenport during July or August 2023 and a second clearing in Winter.

#### 10. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Cllr N Clarke (NCC) will liaise with engineers to contact the Clerk to arrange a meeting on the junction of Main Street/Radcliffe Road.  
 b) The Clerk spoke with PC Voce regarding the police speed sign on Radcliffe Road and was advised it was part of a speed reduction scheme ongoing throughout Rushcliffe but the sign was stolen.

#### 11. Cropwell Butler website

- a) Cllr Williams proposed we put out a request for tender for the website to be updated and ongoing maintenance.

#### 12. Playground Report

- a) Playground has been cleaned and swing seats replaced by Streetwise on Monday 19<sup>th</sup> June.  
 b) Further playground damages found.  
 c) Graffiti on the playground has been reported to the Parish Council.

##### **Actions:**

- I) Clerk to attain quote and arrange for graffiti removal with Streetwise.  
 II) Clerk to attain quotes for playground repairs identified.  
 III) Clerk to add notice to Newsletter regarding graffiti.

#### 13. Planning Applications (plus any to hand):

None to review

- 14. Cemetery**
  - a) Cllr Davenport is attaining advice on whether the Lychgate requires any replacements or re-decoration.
- 15. Allotments**
  - a) 1 allotment available for rental.
- 16. Sheldon Field**
  - a) Update from Cllr Wells relayed to Council by the Clerk. Charity Commission has asked Fields In Trust if Cropwell Butler Parish Council is willing to become Sheldon Field charities 'Custodian Trustee' in order to hold the land. Ives at Plumtree was unable to advise on the liability position for the Parish Council so Cllr Wells consulted with Freeths. After receiving Freeths confirmation that there are no real risks different from those already anticipated, Cllr Wells advised Fields In Trust that Cropwell butler Parish Council are happy to proceed.
- 17. Village Recruitment**
  - a) Recruitment evening Wednesday 9<sup>th</sup> August 6pm until 8pm. It was agreed that the Clerk and Cllr Day will attend to represent the Parish Council.
- 18. Date of next meeting full council meeting:**

Monday 11<sup>th</sup> September 2023  
**Meeting closed 10.05pm**