



Cropwell Butler Parish Council
 Parish Clerk – Mrs Eleanor Parker
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**Cropwell Butler Parish Council
 Ordinary Parish Council Meeting**

Monday 11th September 2023 at 7.30pm

Present: Cllr Brenda Day, Cllr Graham Allen, Cllr Jeremy Williams, Cllr Roy Morledge and Cllr David Wells

Apologies: Cllr Chris Davenport and Cllr A Cockayne

In Attendance: Parish Clerk Eleanor Parker, Cllr Neil Clarke (NCC) and Cllr Ted Birch (RBC).

Ordinary Parish Council Meeting

1. To receive and approve apologies

a) Apologies received

2. To Receive Declaration of Interest

a) None

3. Parishioners Question Time

a) 1 parishioner present to observe.

4. Minutes of previous meeting from Monday 10th July 2023

Minutes from Monday 10th July 2023 were proposed by Cllr Allen, seconded by Cllr Morledge, unanimously agreed and signed by the Vice Chairman, Cllr Day.

5. Matters arising from previous meeting

Covered in points below

6. Finance

a) Payments pending for signature / Direct Debit;

Clerk Invoice July & August 2023 – E Parker	£528.40
Clerk expenses: pegs for cemetery – E Parker	£12.99
R A Salt July 2023	£652.80
R A Salt August 2023	£772.80
RBC Elections	£66.79
RBC Graffiti Removal	£36.00
Dot59 Annual maintenance & admin	£750.00
Peter Evans internal audit 22-23	£80.00
Sheldon Field – Bonfire Night	£1100

b) Income to Date (since last statement):

Financial Statement: (dated 31st August 2023)

Current Account	£30,560.42
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Business Reserve	£11,139.29
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- c) Payments approved for payment. Unanimously agreed, proposed by Cllr Allen, seconded by Cllr Williams. Cheques dated 11/09/2023.

7. Financial Report

- a) 2022/2023 audit submission for exemption has been processed and approved by PKF Littlejohn.
b) Online banking application has been submitted to Natwest.

8. Report from a representative of the Parish Council on the Village Hall Committee

- a) Minutes received and circulated to Councillors
b) Extra green bin has been ordered for the Village Hall

Actions:

- c) Clerk to clarify the village hall insurance details and beneficiary.

9. Correspondence for Action/Received

- a) Cllr Allen advised a meeting took place with Tom Petit on Butlers Close regarding the horse chestnuts and it has been agreed the trees will be removed, 1 tree is diseased. Date for removal is yet to be confirmed. Trees will be replaced with smaller ornamental trees.
b) Annual Town and Parish conference is taking place on Friday 10th November 9.30am at Bingham Arena. Cllr Allen will attend on behalf of Cropwell Butler PC.

10. Flooding Prevention Updates/Actions

- a) NCC Flood Warden Scheme training will take place on Monday 25th September 2023 at 6pm.
b) Cllr N Clarke (NCC) update regarding flooding - the trash screen in the ditch behind the playground is being reviewed if it should be removed or not. The downside or removing the screen would be stopping children/animals going in the culvert. Flood officers at NCC are going to look at CCTV over the culvert. Councillors advised most parishioners to check the ditches and screens anyway so CCTV wouldn't be necessary.
c) The Sink hole on main street has been rectified by Severn Trent.
d) further update from Councillor N Clarke (NCC) National Highways are not responding to NCC or Ruth Edwards office regarding flooding. Ruth Edwards MP is going to continue to follow up. Surveys of 4 properties took place from the last flooding incident. Whitehouse flood prevention equipment has been agreed with residents to help mitigate damage to properties.
All drainage has been checked and cleared. The system that is in place is not working. It is a collective issue across multiple agencies.
e) Cllr Wells is arranging for the ditch to be cleared with Sheldon Field committee in October when growing season has finished and will arrange a volunteer's day with Sheldon Field committee to get the community involved with the clearing.
f) 1 parishioner has requested images of the flooding from Parish Councillors to rectify his property to assist with planning permission.
g) Community Flood Signage Scheme by NCC was discussed and it was unanimously agreed by Councillors not to proceed as there are other schemes being implemented to help with flooding.

Actions:

- I) Cllr Wells to arrange volunteer day for ditch clearing and send advertising to Clerk to distribute.
II) Cllr T Birch (RBC) will confirm with officers at RBC if the Councillors can supply images to the parishioner or if this is a conflict of interest regarding planning.

11. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Update from Cllr N Clarke (NCC) regarding Main Street/Radcliffe Road junction still awaiting the design engineers and assessment feedback.
b) VIA Winter Service 2023/2024. Clerk has put in a request for 5x 20kg free bags of salt.
c) Community Speed Watch - Cllr Williams suggested we try to gather volunteers from the village

Actions:

- I) Clerk to contact Cropwell Bishop Clerk and ask about Community Speed Watch.

12. Cropwell Butler website

- a) Quote from Dot59 for the website to be updated was discussed and it was unanimously agreed to review at a later date. Cllr Williams suggested we look at potential funding for this update.
b) Invoice from Dot59 for annual admin, maintenance, and hosting package renewal was unanimously agreed upon.

13. Playground Report

- a) Graffiti was removed by Streetwise on 21/07/2023.

- b) 1 parishioner saw a young boy doing graffiti at the bus stop on Main Street.
- c) Cllr T Birch (RBC) will be adding a statement regarding the graffiti to his newsletter.

14. Planning Applications (plus any to hand):

- a) Reference Number: 23/01645/VAR
Applicant: Ms Frances Keenan
Development: Variation of condition 7 (Site access scheme) of planning permission 19/01353/OUT to allow for 52 dwellings to be occupied prior to the proposed site access junction being in place
Location: Land North Of Grantham Road Radcliffe On Trent Nottinghamshire
Unanimously agreed, no objections.
- b) Reference Number: 23/01625/FUL
Applicant: Mrs Belinda Chettle
Development: Single storey rear extension, first floor front extension with hipped roof, new roof to front porch and demolition of existing garage in order to construct new garage/workshop
Location: Marston Lodge Tithby Road Cropwell Butler Nottinghamshire NG12 3AJ
Unanimously agreed, no objections.
- c) Reference Number: 23/01673/RELDDEM
Applicant: Mrs Belinda Chettle
Development: Demolition of existing garage in order to construct new garage/workshop
Location: Marston Lodge Tithby Road Cropwell Butler Nottinghamshire NG12 3AJ
Unanimously agreed, no objections.

1. Cemetery

- a) Lychgate maintenance will be discussed at a later date.
- b) Request for extra green bin from cemetery volunteers was unanimously agreed. Proposed by Cllr Wells, seconded by Cllr Allen.
- c) Interment of ashes taking place on 15th September 2023.

2. Allotments

- a) 1 allotment available.
- b) A further allotment will be given up from end of October 2023.

Actions:

- 1) Clerk to contact Cropwell Bishop allotment committee if there is a waiting list and would they like Butler allotments. Clerk to advertise on Facebook - Butler, Bishop and Saxondale and newsletter.

3. Sheldon Field

- a) Update from Councillor Wells regarding transfer and costs to be discussed.
Email was circulated to Councillors updating of the fee increases for the Sheldon Field transfer from Fields in Trust. As the fees have doubled from what was originally agreed. Councillors voted to discuss this item when the Chairman is next present.
- b) Rushcliffe Community Tree Scheme was completed by Sheldon Field committee and the Clerk and submitted to RBC to request more trees for Sheldon Field.
- c) The Councillors referred to the requests received for the Sheldon Field committee and it was unanimously agreed to contribute £1100 for bonfire fight and £400 towards the wooden gazebo.

4. Village Recruitment

- a) Open recruitment evening took place on Wednesday 9th August. Members from each village committee attended along with 2 Rushcliffe Borough Councils Representatives. 2 parishioners attended to potentially volunteer. Village committees and Clerk agreed that each committee needs to write up their crucial roles to keep them running and pass to the Clerk to present to the Parish Council. Parish Council to discuss next steps in the event that the committees fold.
- c) RCAN community application was discussed and agreed that the Parish Council will sign up to this.

5. AOB

- a) Cllr Allen request fly tipping signs on Fosse Road and Hardigate Road via email.
Actions:
1) Cllr T Birch to follow up flytipping signs.

6. Date of next meeting full council meeting:

Monday 9th October 2023

Meeting closed 10pm