



Cropwell Butler Parish Council
 Parish Clerk – Mrs Eleanor Parker
 Email:- cropwellbutlerpc@gmail.com
 Tel 07711863063

Monday 11th December 2023

Present: Cllr Chris Davenport, Cllr Jeremy Williams Cllr Roy Morledge and Cllr David Wells.

Apologies: Cllr Brenda Day, Cllr Graham Allen and Cllr Paul Goodwin.

In Attendance: Parish Clerk Eleanor Parker, Cllr Neil Clarke (NCC) and Cllr Ted Birch (RBC).

Annual Finance Meeting

1. **To receive and approve apologies.**
 - a) Apologies received.
2. **To receive declarations of interest**
 - a) None
3. **Budget to be reviewed and discussed for 2024/2025 precept.**
 - a) It was agreed to maintain a discretionary grant area of the precept to help village groups such as the Sheldon Field and others.
 - b) Cllr Wells will review the finances of the Sheldon Field with the committee.
 - c) It was agreed that the precept for 2023/2024 will be £14,000 which is a 12% increase on 2023/2024 following the same agreement as 2023/2024 that the PC will absorb some of the precept following the reduced amount of households in the parish since the boundary change. The Clerk will draw up each line expenditure to be reviewed at January meeting.
4. **Financial regulations and electronic procedure to be reviewed and agreed.**
 - a) Updated financial regulations and electronic were unanimously agreed to proceed with the documentation and procedure as proposed by the Clerk.

Ordinary Parish Council Meeting

1. **Parishioners Question Time**
 - a) None present
2. **Minutes of previous meeting from Monday 13th November 2023**
 Minutes from Monday 9th November 2023 were proposed by Cllr Wells, seconded by Cllr Morledge, unanimously agreed and signed by the Chairman, Cllr Davenport.
3. **Matters arising from previous meeting**
 Covered in points below
4. **Finance**
 - a) Payments pending for signature / Direct Debit;

Clerk Invoice for November 2023 - E Parker	£284.20
Via Salt Bin	£186.00
Village Christmas Tree	£188.00

Income to Date (since last statement):

- b) M A Mills Interment of Ashes - Wragdsdale £65.00

Financial Statement: (dated 30th November 2023)

Current Account £24,450.80

Business Reserve £11,179.61

- c) Payments approved for payment. Unanimously agreed, proposed by Cllr Williams, seconded by Cllr Wells. Cheques dated 11/12/2023.

5. Financial Report

- a) Online banking is now in place.
b) Annual finance meeting took place before ordinary parish council meeting

6. Report from a representative of the Parish Council on the Village Hall Committee

- a) Village Hall minutes circulated to Councillors

7. Correspondence for Action/Received

- a) None

8. Flooding Prevention Updates/Actions

- a) Cllr N Clarke (NCC) advised that Rookery Corner is progressing quickly in terms of the design being finalised to create a new culvert to stop the flooding of Rookery corner. The bank will also be re-built at the same time. Cllr N Clarke (NCC) also advised that the riparian owners of neighboring fields would be contacted regarding contribution to flooding within the village and monitored.
b) Cllr Wells advised the ditch clearing on 27th November was a success. A WhatsApp group has been rolled out to the volunteers to keep up communication. An additional clearing is going to take place in the new year.
c) It was agreed that a map would be drawn up reviewing all the grates, culverts and drains within the Parish for flood wardens to monitor. Councillors to arrange.
d) Cllr Wells advised there is an issue with sewage coming up on Main Street when floods happen.
e) Flood Warden policy was agreed and signed by the flood wardens present, Parish Clerk Eleanor Parker, Cllr Williams, Cllr Morledge and Cllr Wells.

Actions:

- I) Clerk to return the signed flood warden policy to NCC once other flood wardens have signed the document.
II) Clerk to send Parish boundary map to Cllr Wells for flood warden map.

9. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Cllr N Clarke (NCC) is chasing through Main Street/Radcliffe Road junction redesign.
b) Clerk reported a fallen bush on Back Lane to NCC the morning of 11th December. NCC attended that morning and resolved the issue.
c) Cllr T Birch (RBC) raised the issue of potholes and funding. Cllr N Clarke (NCC) advised there is a backlog of potholes to be repaired throughout the county and there is a criterion to be met. Potholes which are classed as dangerous need to be repaired within 24hours. Cllr N Clarke (NCC) advised the policy has been changed to have large patch repairs rather than the smaller quick fix repairs.

10. Cropwell Butler website

- a) No updates

11. Playground Report

- a) No updates

12. Planning Applications (plus any to hand):

- a) Reference Number: 23/02188/FUL
Applicant: Mr and Mrs Manning
Development: Alterations and extensions to garage hardstanding, formation of low retaining walls to southern perimeter of hardstanding, erection of Glass House outbuilding with associated hard and soft landscaping works.
Location: The Manor Hardgate Road Cropwell Butler Nottinghamshire NG12 3AH
There were no objections from the Parish Council.

13. Cemetery

- a) Lychgate maintenance with Skill Stone quote was discussed and agreed not to proceed at this time.

14. Allotments

- a) No updates

15. Sheldon Field

- a) No further updates from Councillor Wells regarding transfer and costs.

16. AOB

- a) Update from Cllr Allen for EMA project given via email.

17. Date of next meeting full council meeting:

Monday 8th January 2024 at 7.30pm

Meeting closed 8.50pm