



Cropwell Butler Parish Council
 Parish Clerk – Mrs Eleanor Parker
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**Cropwell Butler Parish Council
 Ordinary Parish Council Meeting**

Monday 11th March 2024

Present: Cllr Chris Davenport, Cllr Jeremy Williams Cllr Roy Morledge, Cllr Brenda Day, Cllr Paul Goodwin and Cllr David Wells

Apologies: Cllr Graham Allen.

In Attendance: Parish Clerk Eleanor Parker, Cllr Neil Clarke (NCC) and Cllr Ted Birch (RBC).

- 1. To receive and approve apologies.**
 - a) Apologies received.
- 2. To receive declarations of interest**
 - a) None.
- 3. Resignation of Councillor**
 - a) Cllr Day attended her last meeting of being on the Parish Council as Clerk and a Councillor for 25 years.
- 4. Clerk resignation**
 - a) New Clerk Dermot Daley has been appointed to start on 1st April 2024.
- 5. Parishioners Question Time**
 - a) None present.
- 6. Minutes of previous meeting from Monday 12th February 2024**

Minutes from Monday 12th February were proposed by Cllr Wells, seconded by Cllr Williams, unanimously agreed and signed by the Chairman, Cllr Davenport.
- 7. Matters arising from previous meeting**

Covered in points below.
- 8. Finance**
 - a) Payments pending for signature / Direct Debit;

Clerk Invoice for February 2024	£284.20
Clerk expenses (Green Bins)	£150.00
Andy Williams - Noticeboard	£150.00
 - b) Income to Date (since last statement):

McBain Allan Interment of Ashes	£325.00
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Financial Statement: (dated 29th February 2024)

Current Account	£21,954.31
Business Reserve	£11,220.07
 - c) Payments approved for payment. Unanimously agreed, proposed by Cllr Williams, seconded by Cllr Morledge.

9. Financial Report

- a) Mandate has been submitted to add the new Clerk and Cllr Goodwin onto banking.
- b) Village Hall Rent for 2023-2024 will be paid in April's meeting as done historically.

10. Policies to review and agree

- a) Allotment policy to be updated with comments and recirculated.

11. Report from a representative of the Parish Council on the Village Hall Committee

- a) Circulated to Councillors.

12. Correspondence for Action/Received

- a) Neighbourhood plan enquiry was discussed, and it was agreed to advise the enquirer we have no Neighbourhood Plan in place and no plans to create one due to the number of years it takes to make this, and high costs involved.

13. Flooding Prevention Updates/Actions

- a) Cllr Davenport, Cllr N Clarke (NCC), Callum Smith from NCC and Severn Trent met on 8th March to show Severn Trent the village regarding ditches and land ownership. Severn Trent have advised they will do a further survey of the sewage system on Main Street in Q1 of 2024-2025. Cllr Davenport has advised Severn Trent to write to the affected houses on Main Street to ensure they are aware of the work being carried out. NCC and Severn Trent will arrange any asset ownership.
- b) Natural Flood Management (NFM) has been confirmed by Ruth Edwards MP to manage the flow of water into the village. Project now is to identify all the landowners for surrounding fields. The flood Team at NCC will draw up a design for a business case and discuss with the Parish Council. The money is only allocated in principle, money will not be released until an evidence business case is submitted.
- c) Cllr N Clarke (NCC) to discuss collapsed culvert with parishioner.
- d) Rookery Corner works will take place but there are legal issues.

14. Traffic, Highways & Footpaths Issues – Update on any issues/faults reported since last meeting

- a) Cllr N Clarke (NCC) is chasing through Main Street/Radcliffe Road junction redesign.
- b) Cllr N Clarke (NCC) will follow up graffiti removal on National Highway discovered on bridge of Radcliffe Road.

15. Cropwell Butler website

- a) No updates.

16. Playground Report

- a) None.

17. Planning Applications (plus any to hand):

- a) None.

18. Cemetery

- a) No update on the cemetery path.
- b) Lychgate maintenance will be reviewed in spring.

19. Allotments

- a) 1 allotment available.

20. Sheldon Field

- a) Document explaining the responsibilities that would become for the Parish Council by obtaining the Sheldon Field was circulated and agreed to proceed. To advise Sheldon Field Charity that the PC is happy to become the custodian trustee of the land. It has been confirmed there will be no maintenance acts required of the PC and the PC will only be the holders of the land until the next charity can take it on. Unanimously agreed to pay £1500+VAT and wait for documents to be drawn up for land registry transfer to PC name. Then we will approach Ives&Co to ensure Land Registry document to check it is valid and negotiate the amount we are being asked to pay. £500 to Ives&Co. Unanimously agreed, proposed by Cllr Davenport, seconded by Cllr Williams.

21. RCAN

- a) Meeting to be held in April with village committees and Parish Council to meet Parishioners who are interested in volunteering following the Survey.
- b) Clerk will partake in video recording of feedback for RCAN survey.
- c) New Clerk to meet with Sheldon Field committee and Cllr Wells before RCAN evening.

22. Maintenance

- a) Parishioner is reviewing the maintenance of the bench in Tythby.
- b) Bench and green maintenance required on the village green. Cllr Goodwin will arrange a morning to clean up of

the village green with volunteers. View on how to proceed with benches will be discussed at April meeting.
c) Defibrillator battery requires changing. Cllr Davenport and Clerk to review.

23. Date of next full council meeting:

Monday 8th April 2024 at 7.30pm

Meeting closed 9.55pm