



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 8 April 2024 at 7.30 PM

Location: Cropwell Butler & Tithby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Present.

- Cllrs Chris Davenport (Chair), David Wells, Paul Goodwin, Roy Morledge, Graham Allen, Jeremy Williams; Dermot Daly (Clerk); County Cllr Neil Clarke; District Cllr Ted Birch; No members of the public.

23-24-001 To receive and approve apologies.

- There were no apologies, all Councillors were present.

23-24-002 To receive declarations of interest.

- There were no declarations provided.

23-24-003 Welcome new Clerk.

- The Chair welcomed the new Clerk, Dermot Daly, and recognised the Council resolution to employ him as Clerk and Responsible Financial Officer.

23-24-004 Parishioners' Question time.

- There were no members of the public and no comments had been received through the Councillors.

- When District Cllr Ted Birch was given the floor he reported a forthcoming debate around parking in Bingham. There is a need to try to move some workers parking over to leisure centre freeing up spaces in the central car parks; and for some short-term spaces in the main car parks to be made free.

23-24-005 Minutes of previous meeting from Monday 11th March 2024 - to confirm accuracy.

- It was RESOLVED unanimously to agree the Minutes as circulated.

23-24-006 Matters arising from previous meeting (not covered in points below).

- There were no matters arising.

23-24-007 Chairmans AGM Report.

- The Chair presented the report as circulated to Councillors (and is incorporated as an appendix to the Minutes).

- There were questions raised on the viability of the village newsletter and was requested as an item for a future agenda.

FINANCE

23-24-008 To authorise payments required:

- Clerk, Parker, Invoice for March 2024: £284.20

- Clerk, Daly, invoice for March 2024: £142.10

- Village Hall Rent for 2023-2024: £150.00

Authorising Signature
Name: D Wells Date: 13/5/24 Signature: 

- It was RESOLVED unanimously to approve the payments as circulated.

- The Clerk is to check the status of the financial procedures to support the current compliance status.

- 23-24-009** Income to Date (since last statement): None.
23-24-010 Financial Statement (after above income transactions):

- Current Account: £20,506.11
- Business Reserve: £11,220.07

FINANCIAL REPORT

- 23-24-011** Mandates for Cllr Goodwin and the Clerk Dermot Daly have been completed.
- Confirmation of the Clerk's status is still awaited and then needs to be followed by an application for online banking.
- 23-24-012** Defibrillator in telephone box was replaced between meetings and agreed unanimously via email at the amount of £864.00
- It was RESOLVED to approve this emergency purchase and to follow up on the appropriate paperwork, including invoice.
- 23-24-013** Poors close invoice for 2024/2025 has been issued.
- The deficit on the village magazine has been declared as £790.00
- Borough Cllr Ted Birch joined the meeting at 19:57.

POLICIES

- 23-24-014** To review and agree the Allotment Policy.
- It was RESOLVED unanimously to approve the rental agreement as circulated with the change to the height limitation of a greenhouse to 8ft at the apex.
- There was a suggestion for a condition review to be carried out later in the season as it had been some time since the last one.
- 23-24-015** Report from a representative of the Parish Council on the Village Hall Committee. (for information only)
- The specific report is dated February 2024 has been circulated.
- The Secretary is changing as of May 2024.

CORRESPONDENCE

- 23-24-016** To review and action a request for access to playground for adjacent building development.
- The Council would require an impact assessment that should cover, as a minimum, the details of any works that are to be carried out, mitigations for any possible impact on nearby and other hidden/underground services, description of waste/debris removal, parking arrangements during the works, protection (including appropriate signage) of users of the playground (both during and outside the hours of the works), how the area, equipment, and other assets are to be reinstated, any noise impact, the size and expected movements of vehicles accessing the site, the expected time of year of the works being done, and temporary impact on any watercourse.
- The applicant or agent are advised that they would need to contact the village hall management team for their permissions and impact.
- 23-24-017** To decide on actions relating to tree issues in cemetery.
- There exists a conifer tree that has a significant lean near the base. It appears to have grown that way but is a significant tree so it could be out of balance.
- A previous tree surgeon felt it was best left alone.
- Cllr Graham Allen is to contact the tree surgeon from Rushcliffe Borough Council.
- There is also a need to look at a branch that is close to a greenhouse on the allotment that may need to be downed in stages.
- County Cllr Neil Clarke joined the meeting at 20:18.

Authorising Signature
Name: D Wells Date: 12/5/24 Signature: 

FLOOD PREVENTION

- 23-24-018** Update from Cllr N Clarke (NCC) on flooding.
- (i) Rookery Corner: Work is likely to commence later in the year.
 - (ii) NFM (National Flood Management) – a progress meeting is imminent – not all landowners have been contacted yet – it is expect that a draft proposal should be produced with local knowledge and input – the final submission to DEFRA is expected by September to align to the national decision process for spend.
 - (iii) The flood signage scheme has changed – a new version of the policy to be circulated to the flood wardens.
 - (iv) A new member is to join the flood warden group and another pending application has been withdrawn. New volunteers are still required, especially in the Hardigate and Radcliffe Road area.

TRAFFIC, HIGHWAYS & FOOTPATHS

Update on issues and faults reported since last meeting.

- 23-24-019** Update from Cllr N Clarke (NCC) regarding Main Street/Radcliffe Road junction.
- This is still with the design engineers.

GENERAL

- 23-24-020** Cropwell Butler Website actions.
- Nothing to report.
- 23-24-021** Playground Report (for information only).
- Nothing to report.

PLANNING

- 23-24-022** There are no Planning items for this meeting.

CEMETERY

- 23-24-023** To report and decide relevant actions for the path in cemetery.
- This is a winter problem but will be monitored with different treatments being tried out.
- 23-24-024** To provide an update on the Lychgate maintenance.
- Still to be investigated by Cllrs Chris Davenport and Jeremy Williams.
- 23-24-025** To decide actions on Interment of ashes enquiry.
- It was RESOLVED unanimously to support the discretionary power invested in the Parish Clerk to progress this enquiry at the external fee rate.

ALLOTMENTS

- 23-24-026** To provide an update on the Allotments.
- 1 allotment available.
 - Allotment agreements for 2024-2025 have been issued.

SHELDON FIELD

- 23-24-027** Update from Councillor Wells regarding transfer.
- No progress. The action is with Fields in Trust.

RCAN

- 23-24-028** Councillor to represent at meeting on Wednesday 24th April at 7pm to meet with potential volunteers.
- Cllr David Wells will attend on behalf of the Parish Council.

Authorising Signature

Name: D Wells Date: 13/5/24 Signature: 

MAINTENANCE

23-24-029 To provide an update on the Tythby bench from Cllr Davenport and agree related actions.
- New timbers required (treatable hardwood) – possible composite replacements – County Cllr willing to contribute – Cllr Jeremy Williams to investigate.

Benches on the Green:

(i) Queen Elizabeth Coronation Bench has sunk. Cllr Paul Goodwin is to investigate the reason for the sinking and possible solutions.

(ii) A private memorial bench is in a poor state – Cllr Paul Goodwin has a volunteer who will scrape off the algae and treat to resist re-growth.

- Volunteers have worked hard on the Green and there was an offer to place wild flowers which was RESOLVED unanimously to accept.

Date of next meeting: Monday 13th May 2024.

Authorising Signature
Name: D Wells Date: 13/5/24 signature: 