

Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 10 June 2024 at 7.30 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The Chair opened the meeting at 7.30pm.
- Present: Cllrs David Wells (Chair), Chris Davenport, Paul Goodwin, Roy Morledge, Graham Allen, Jeremy Williams, Tony Teatum (after being co-opted); Dermot Daly (Clerk); County Cllr Neil Clarke; Borough Cllr Ted Birch; 4 members of the public.

24/25/033 To receive and approve any apologies for absence.

- There were no apologies received.

24/25/034 To receive disclosures of interests from Councillors on matters at this meeting.

- There were no disclosures of interests.

24/25/035 To agree co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.

- It was unanimously **RESOLVED** that Tony Teatum be co-opted to the casual vacancy position as Councillor.

- Cllr Tony Teatum signed the declaration of acceptance and joined the meeting.

24/25/036 To suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- It was **RESOLVED** to suspend Standing Orders for this agenda item.
- A planning consultant representing Wolds Pasture owners for planning application made the following comment. The latest application is based fundamentally on a previous application turned down due to green-belt grounds, not conservation grounds. A recent Local Plan determined an inset (built-up area), but although the 2021 application scheme was outside the built-up area, it had a previous application on the site, and was granted permission; the 2023 application went against this. It has now been made less tall and set it into the site (back and lower); the ridge height is no taller than the previous consents. Visuals and elevations are matched in line with planner's comments. There were also comments made relating to case law in respect of the boundary of the built-up area of the village. An Heritage advisor has been engaged for materials and setting of the application. A positive drainage scheme will control the flow of surface waters.

- A resident raised a view on communications regarding both noticeboards and social media. The village hall noticeboard is in bad condition and probably in the wrong position. Would like something road-facing but set in concrete. Would like to share the parish council noticeboard. Proposal to share noticeboards between parish council and village hall. There is a question over the ownership of the Rookery corner noticeboard.

MEETINGS

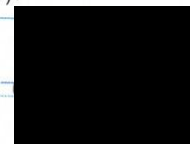
24/25/037 To approve the Minutes for the Parish Council meeting held on 13th May 2024.

- It was unanimously **RESOLVED** to accept the Minutes as circulated.

24/25/038 Matters arising from previous meeting, not covered in points below (for information only).

- There were no matters arising.

Authorising Signature
 Name: D. Wells Date: 8/7/24 Signature: _____



POLICY & PROCESS

- 24/25/039 To approve the updated asset list.
- It was unanimously RESOLVED to accept the Asset List as circulated.

PLANNING

- 24/25/040 To review last minute planning applications.
- There were no last minute planning matters.
- 24/25/041 24/00578/FUL - Wolds Pastures, Hoe Lane, Cropwell Butler, NG12 3AE - Proposed new infill (self-build) two-storey dwelling, associated engineering operations to alter land levels, landscaping and external works [Deadline: 20/06/2024]
- It was unanimously RESOLVED to respond to the planning application in the following way:
The Parish Council would like to make an observation that the colour of the stone facing is not necessarily in keeping with other local dwellings and is fairly unique – however there is already a mix of finishes in the village and would leave it to the planners technical viewpoint. Other than the aforementioned, the Parish Council has no objections to the latest application.

FINANCE

- 24/25/042 To present and agree the year-end accounts for 2023-24.
- The year-end accounts for 2023-24 were presented as circulated.
- It was noted that the partial Income & Expenditure approach was to be replaced by the more standard Receipts & Payment approach for the current year, making the presentation of accounts more simple. This will result in an adjustment to be made to the External Audit totals.
- 24/25/043 To review and agree the Internal Audit for 2023-24.
- There were a number of anomalies that were resolved following year-end.
- The internal audit was carried out by Mr Peter Evans, whose audit comments were presented and accepted as circulated.
- The Internal Audit sheet was also presented as part of the External Audit pack.
- 24/25/044 To review and agree the External Audit submission for 2023-24, including the Exemption Certificate, Annual Governance and Accountability Return (AGAR) reporting requirements, and exercise of public rights.
- It was RESOLVED unanimously to approve the External Audit Exemption Certificate as circulated.
- It was RESOLVED unanimously to approve the Annual Governance Statement as circulated.
- It was RESOLVED unanimously to approve the Accounting Statements as circulated.
- It was RESOLVED unanimously to accept the Notice of Exercising Public Rights as circulated.
- The Large Payments Report was noted.
- It was RESOLVED unanimously to accept the Variances Report as circulated from the External Audit.
- 24/25/045 To review and agree the Financial Report for the period.
- It was RESOLVED unanimously to approve the Periodic Financial Report as circulated with the allocation of £15,000 to a Flooding Reserve.
- 24/25/046 To review and approve the Accounts for Payment.
- It was RESOLVED unanimously to approve the Periodic Financial Report as circulated.

GENERAL

- 24/25/047 To report on the condition of the cemetery, in respect of tree condition, and agree related actions.
- Cllr Graham Allen reported a meeting (30th May 2024) where the tree surgeon recommends four trees for felling. The leaning tree should come out as it may come down in a storm due to offset centre of gravity.
- It was unanimously RESOLVED to await the report from Tom Petit meeting and then seek tree surgeon quotes for the works. Contact details for tree surgeons to be sent to and collated by the Clerk.

Authorising Signature
Name: D. WEUS Date: 8/7/24 Signature: [Redacted]

- 24/25/048 To discuss options and agree plan of actions relating to the Cemetery Lychgate.
 - It was RESOLVED to defer to the next meeting.
- 24/25/049 To agree the replacement of a grit bin.
 - It was unanimously RESOLVED to purchase a replacement grit bin if the County Highways department (Via) are not willing to replace it.
- 24/25/050 To review the annual safety check of the play park, the regular local checking process, and related actions.
 - The report identified strimmer damage; bird mess; and plywood delamination that needs replacement.
 - Cllr Jeremy Williams will look into options for the next meeting.

REPORTS (information only)

- 24/25/051 Clerks Report.
 - The Defib is now verified as being ready for use and has been reinstalled in the kiosk.
 - There is a possibility that we may need for more green bins for cemetery.
 - There may be a need for improvements in the grounds maintenance of cemetery.
- 24/25/052 Report from a representative of the Parish Council on the Village Hall Committee.
 - Cllr Paul Goodwin reported he was to attend the next Village Hall Committee.
- 24/25/053 Update report on flooding (County Cllr N Clarke).
 - Rookery: Work to be done by October 2024 – the costs are escalating but work is still on schedule – may be minimal road closure or managed traffic control. Costs may be reduced if the solution becomes more simple. The works will include the bank on the inside corner of the road.
 - The finger-point sign for Rookery Corner is possibly on order.
 - It was asked whether the Parish Council is on the Lengthsman scheme?
 - It has been noticed that the vegetation around the welcome signs is obscuring them.
 - Still progressing identification of attenuation land surrounding the village to reduce incidence of flooding – Parish Councillors feel that they are not being involved in the process and made relevant remonstrations – they would like the lead of the project to involve the Parish Councillors.
- 24/25/054 Update report on the Main Street / Radcliffe Road junction (County Cllr N Clarke).
 - No progress.
- 24/25/055 Update report on the Sheldon Field transfer (Cllr David Wells).
 - Nothing happening currently – still with Fields In Trust.
 - Some maintenance works being carried out at the beginning of June. More planned for the first Saturday in the month initially.
- 24/25/056 Update report on village benches and green spaces.
 - One bench on the green has been renovated. The other bench is about to commence but will try to raise, level, and stabilise first.
 - The Bench on Tythby Road: It was RESOLVED to replace the wooden slats with cedar (low-knot) with fixings for £200.

NEXT MEETING

- 24/25/057 To consider agenda items for the next meeting on 8th July 2024 commencing 7.30pm.
 - Reserves allocation and virements: Flood (£10,000), Tree (£5,000), Legal fees (FIT) (£1,500) and (Ives & Co) (£400).
 - Playground repairs.
 - Cemetery tree works.
 - Bench works.
 - Progress on natural flood management plan (separate for Neil Clarkes general reports).
- Meeting close.
- Cllr Graham Allen announced his resignation from the Council due to ill health. The Chair and other Councillors thanked him for diligent work with the Council.
 - There being no further business the meeting was closed at 9.50pm.

Authorising Signature
 Name: D. WELLS Date: 8/7/24 Signature