



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 10 February 2025 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.
- Present: Cllrs Chris Davenport, Paul Goodwin, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chairman); Dermot Daly (Clerk); County Cllr Neil Clarke; Two members of the public.

- 24/25/178** Receive and approve any apologies for absence.
- It was RESOLVED to accept the apologies for Cllr Roy Morledge.
- 24/25/179** Receive disclosures of interests from Councillors on matters at this meeting.
- Cllr David Wells declared an interest in items relating to Sheldon Field (24/25/190).
- 24/25/180** Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.
- There was no interest in the position to date.
- 24/25/181** Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.
- There was a discussion regarding a required burial plot in the Cemetery to inform later item 24/15/191.
- There were points raised about recent flood events, the closing of the roads by the flood wardens, and a perceived tardiness in re-opening the roads. The issue was raised specifically about Back Lane, which had become passable at 10am but was left closed until later. Concern was raised about the fact that emergency vehicles might not have access to properties. Question over how often the closed roads are checked for re-opening the roads especially for emergency vehicles. It was reported that there was only one flood warden on duty that day – there is a great need for more able-bodied flood wardens in the village. It was subsequently identified that there was a volunteer at the meeting who offered to place signs at Rookery Corner.
- Apologies received from Borough Cllr Ted Birch.

PLANNING

- 24/25/182** Provide any feedback to the consultation on the draft Rushcliffe Design Code Supplementary Planning Document (SPD) due by 10th March 2025.
- It was unanimously RESOLVED to make no comment.
- 24/25/183** Review and agree responses to any last minute planning applications.
Notifications from Planning Authority:
- 24/02048/FUL - Wolds Pastures Hoe Lane Cropwell Butler - Approved.
- 24/01777/FUL - Woodhurst Hardigate Road Cropwell Butler - Approved.
- 24/02063/RELDEM - Woodhurst Hardigate Road Cropwell Butler - Approved.

MEETINGS

- 24/25/184** Approve the Minutes for the Parish Council meeting held on 14th January 2025.
- It was unanimously RESOLVED to accept the Minutes as circulated.

Authorising Signature
Name: D. WELLS Date: 10/2/25 Signature

POLICY & PROCESS

- 24/25/185** To approve the new Grants Policy.
- It was unanimously RESOLVED to approve the new Grants Policy as circulated, with the following modifications - to remove the duplication on eligibility and to allow grants to be reviewed at all council meetings.
- 24/25/186** To approve the new Risk Policy and Risk Log.
- It was unanimously RESOLVED to approve the new Risk Policy but to review the Risk Log offline before bringing it back to next meeting.
- 24/25/187** To approve the new Publication Scheme.
- It was unanimously RESOLVED to approve the new Publication Scheme as circulated.

FINANCE

- 24/25/188** Review and agree the Financial Report for the period.
- It was unanimously RESOLVED to approve the Financial Report as circulated.
- There will be alignment with the budget sheet for next month. The Chair and Clerk will work on this.
- 24/25/189** Review and approve the Accounts for Payment.
- It was unanimously RESOLVED to approve the Accounts for Payment as circulated.

GENERAL

- 24/25/190** Review and agree application for grant from Sheldon Field Committee.
- It was unanimously RESOLVED to provide a grant of £1,000 to Sheldon Field.
- 24/25/191** Discuss and agree request for cemetery plots.
- A member of the public had represented the family on case 1 in the public forum; a proposal for two plots for burial (plot one is current resident and prior resident, to be buried in the father/daughter plot, and plot 2 is current resident). It was unanimously RESOLVED to grant permission, recognising this is still within the standard policy.
- Application of case 2 is still awaiting confirmation of the details of the memorial stone; the second part of the request, relating to the memorial bench, has been passed to the Sheldon Field Committee.

REPORTS (information only)

- 24/25/192** Update report on flooding, including the natural flood management plan.
- County Cllr Neil Clarke presented an update on the Natural Flood Management scheme – There is to be a meeting on 20th February to review the land proposals. The Scheme, linked with Trowell, is still on schedule for the two phases in Summer 2025 and Summer 2026.
- County Cllr Neil Clarke has written to Severn Trent Water highlighting raw sewage escaping sewers during flooding events, including onto private property in Cropwell Butler and associated health hazards. He will ensure that there is a specific focus from Severn Trent Water to ensure that they deal with the problem. It was also noted that a villager has also contacted Severn Trent Water, but their complaint was closed without resolution.
- Rookery Corner works will be commencing over the next week.
- 24/25/193** Update report on road and traffic issues.
- Results from speed survey are in – the '85th percentile' are travelling at 26.4mph on Main Street toward the A46; 24.4 mph on Main Street coming from the A46; 13.8mph at Back Lane T junction inbound from Radcliffe on Trent; 24.3 mph at Back Lane T junction outbound to Radcliffe on Trent.
- There was a request made for the full distribution charts of speed by volume, rather than just the 85th percentile.
- The Main Street / Radcliffe Road junction has been submitted for redesign. (It already is a junction, but it's treated like a bend).

Authorising Signature

Name: D WELLS Date: 10/3/25 Signature: 

- 24/25/194** Clerk's report.
- Allotments: An allotment holder had been informed of hens not being allowed to be kept on an allotment.
 - Allotment Plot 1 work is progressing well.
 - The Council content on the Website has been reviewed and updated.
 - The Precept has been requested.
 - Duplicate office/building keys have been cut for the Chair.
 - There appeared to be no objection to the Keep Britain Tidy pledge so long as there was no cost and it did not place additional workload on the usual group of volunteers.
 - The Public Space Protection Order consultation (deadline 7/3/25) was brought to the attention of the Council.
 - There was a reminder of the Community Support Scheme grant - small amount of money is still available.
 - The new internal audit service has been arranged that will review the financial year end and Council processes following the guidance and process described in the JPAG Practitioners' Guide (Section 4 - Best Practice Guidance For Internal Audit).

- 24/25/195** Update on Lychgate repairs.
- The works are progressing, due to finish on 11th February.
 - Bins have been moved to new location.
 - Cllr Jeremy Williams is to check that all work has been completed prior to the contractor leaving site.

- 24/25/196** Update on Cemetery including tree works.
- Works are expected to be completed on 14th February 2025.

- 24/25/197** Update on Village Hall Committee.
- Concerns about the collapsing wall on the entrance way. A quote is being obtained for the repairs.

- 24/25/198** Update on village assets.
- Website: there was discussion regarding the availability of flood warden contact details - a proposal is to be progressed looking at a telephone distribution service, which can then be advertised on the website.

NEXT MEETING

- 24/25/199** Consider agenda items for the next meeting on 10th March 2025 commencing 7.00pm.
- There was a complaint received, regarding the bend at the top of Back Lane, creating an accident risk to pedestrians walking on road in that area.
 - Is there any impact from the national Government reforms?
 - Council Tax comparator for Rushcliffe versus other Councils was discussed.

CONFIDENTIAL

- 24/25/200** Agree to enter a confidential session which will require the exclusion of the press and public.
- There were no members of the public.

- 24/25/201** Agree next steps on the Clerk's employment terms.
- This item was deferred - further work is required.

Close meeting.

- The meeting was closed at 9.29pm.

Authorising Signature
Name: D WECS Date: 10/3/25 Signatu