



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 14 April 2025 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.
- Present: Cllrs Chris Davenport, Paul Goodwin, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); No members of the public.

24/25/222 Receive and approve any apologies for absence.

- It was RESOLVED to accept the apologies for Cllr Roy Morledge.

24/25/223 Receive disclosures of interests from Councillors on matters at this meeting.

- Cllr David Wells declared an interest in items relating to Sheldon Field.
- Cllr Paul Goodwin declared an interest in anything related to the Village Hall.

24/25/224 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.

- There was no interest in the position to date.

24/25/225 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- No members of the public present.
- Neither County Councillor Neil Clarke or Borough Cllr Ted Birch were present.

PLANNING

24/25/226 25/00541/VAR - Wolds Pastures, Hoe Lane, Cropwell Butler, NG12 3AE - Variation of condition 2 (Plans) for 24/00578/FUL to modify elevations. [Deadline: 16/04/2025]

- The new plans were noted. It was questioned as to whether proper considerations have been given to water run-off in relation to the incremental effect to the local flood risk. The Council will be guided by both the planning and conservation experts at the Local Planning Authority.

24/25/227 Review and agree responses to any last minute planning applications and report any decisions.

- No last-minute planning matters other than two tree works applications in a conservation area.

MEETINGS

24/25/228 Approve the Minutes for the Parish Council meeting held on 10th March 2025.

- It was unanimously RESOLVED to accept the Minutes as circulated.

FINANCE

24/25/229 Review and agree the Financial Report for the period.

- The Financial Report was presented as circulated and balanced against the budget document.

24/25/230 Review and approve the Accounts for Payment.

- It was unanimously RESOLVED to approve the Accounts for Payment as circulated.

24/25/231 Approve the selection of Andrew Tristram (Ateeco) as Internal Auditor.

- It was RESOLVED unanimously to agree Andrew Tristram as the Internal Auditor at a base fee of £160.

Authorising Signature
Name: D Wells Date: 12/4/25 Signature: _____

- 24/25/232** Approve reimbursement of Village Newsletter and confirm position for the future.
- There was discussion regarding the frequency of the newsletter, the costs, the geographical delivery, the income through advertising, and whether joining with other local newsletters might be an option. Electronic means of distributing the information was also discussed but it was thought that this would not suit the demographic of the population.
 - An initial discussion is required with the Village Hall Committee (action: Cllr David Wells), regarding the concerns from the Parish Council about the costs and how advertising income is collected. It was RESOLVED unanimously to defer to the next meeting for an update and further action. The Clerk is to acknowledge the debt and defer to further decisions by the Parish Council.

GENERAL

- 24/25/233** Discuss the ongoing issue of dog waste around the village.
- This issue was discussed and will keep it under review. Cllr David Wells is to talk to the Sheldon Field Committee regarding restriction or management of commercial dog walking organisations using the Field. It was RESOLVED for the Clerk to ask Rushcliffe Borough Council for any available signage for display purposes around the village and Sheldon Field.
- 24/25/234** Agree arrangements for Annual Parish Meeting.
- The intention is to change to format/location in order to achieve a better response and engagement with the residents. A number of Councillors are to advertise and be present when the coffee van comes to the village to give out information to the community and gain feedback.
- 24/25/235** Review proposal for update of the website.
- The quote was seen as too costly against a lack of benefit. Cllr David Wells is to incorporate the subject of website content into the annual report to gauge the buy-in to retain the website content relevant to the village. The report will be circulated to Councillors.

REPORTS (information only)

- 24/25/236** Update report on flooding, including the natural flood management plan.
- No updates available from the Authorities. Funds are known to be committed on the Natural Flood Management.
- 24/25/237** Update report on road and traffic issues.
- No updates available from the Authorities. It is still expected that the Rookery Corner works should commence by the end of April.
- 24/25/238** Clerk's report.
- Poors Close payment request has been met with an email response regarding the termination of the grazing agreement; the Clerk will acknowledge the termination and will not progress with the debt collection.
 - Memorial Garden in cemetery: The Clerk will check history/records with last but one Clerk.
 - Village Hall wall: there is lack of knowledge as to ownership; if it is the responsibility of the Parish Council then we would need to obtain three quotes; Cllr David Wells will discuss this issue and options with the Village Hall Committee.
 - James Naish MP: a future surgery at the Village Hall is proposed; a suggestion to the Village Hall Committee that they would host, and invite the Parish Council, Severn Trent, and the flood management team.
 - The volunteers of the Village Hall Gardens have requested a budget for pots and beds: Cllr David Wells to discuss this with the Village Hall Committee, with the possibly of talking to Blue Diamond at East Bridgford about a sponsorship in exchange for some element of recognition in the form of a small plaque or similar acknowledgement.

- 24/25/239** Update on Village Hall Committee.
- The Village Hall accounts were shared. No other updates separate from items already mentioned.

- 24/25/240** Update on village assets.
- No update.

NEXT MEETING

- 24/25/241** Consider agenda items for the next meeting on 12th May 2025 commencing 7.00pm.
- future of Poor's Close field - water supply, income options
 - feedback from Annual Village Meeting

Authorising Signature
Name: D Wells Date: 12/5/25 Signature: _____

CONFIDENTIAL

24/25/242 Agree to enter a confidential session which will require the exclusion of the press and public.
- There were no members of the public in attendance.

24/25/243 Agree next steps on the Clerk's employment terms.
- It was recognised that there would need to be the creation of a Staffing Committee and formalisation of the Clerk's employment through a contract.
- It was declared that the fee for the position had been previously scored through a mechanism provided by Notts ALC; the Clerk will investigate and report back to the Council.

Close meeting.

- The meeting was closed at 9.50pm.

Authorising Signature
Name: D. Wells Date: 12/12/25 Signature: 

