

Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 9 June 2025 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.05pm.
- Present: Cllrs Chris Davenport, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); One member of the public.

25/26/032 Receive and approve any apologies for absence.

- It was noted that apologies for Cllrs Roy Morledge and Paul Goodwin had been received.

25/26/033 Receive disclosures of interests from Councillors on matters at this meeting.

- Interests received from Cllr David Wells regarding his Sheldon Field Committee position.

25/26/034 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.

- No interest in the post has been received.

25/26/035 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- Standing Orders were suspended.
- County Cllr Neil Clarke and District Cllr Ted Birch had apologised.
- A member of the public thanked the Council for placing the minutes on the noticeboard.
- It was noted that the approved minutes will go to newsletter.
- The phone is being removed from Tythby public phone-box; the deadline has been extended; Tythby Parish Meeting want to adopt (at the cost of £1) but do not have any funds or bank account; In principle it sounds an idea for Cropwell Butler Parish Council to purchase but need to investigate the feasibility.

PLANNING

25/26/036 Review and agree responses to any last minute planning applications and report any decisions.

Last minute applications:

- 25/00969/FUL - Branmore, Hoe Lane, Cropwell Butler, NG12 3AE - Conversion of loft space to form bedroom and namely the creation of 3No. Dormer windows to the frontage of the property. [Deadline: 27/06/2025]. The Council has no objection to this application and is guided by the planning officers.

Decisions: 25/00049/CONARE Orchard Cottage Hoe Lane - Prune Back to Previous Pruning Points Birch Cherry Various Fruit Trees and Rowan - Approved.

MEETINGS

25/26/037 Approve the Minutes for the Parish Council meeting held on 12th May 2025.

- It was RESOLVED to approve the minutes as circulated.

FINANCE

25/26/038 Review and agree the Financial Report for the period.

- The financial report was accepted as circulated.
- There was a request for the financial transactions to include VAT elements.

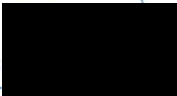
25/26/039 Review and approve the Accounts for Payment.

- It was RESOLVED to approve the payments as circulated.

POLICY & PROCESS

25/26/040 Confirm the Terms of Reference for the Staffing Committee and when it will meet.

- It was RESOLVED to approve the policy as circulated.

Authorising Signature
Name: D Wells Date: 14/6/25 Signature: 

GENERAL

- 25/26/041** Confirm the hot-spots of dog waste around the village to be given to the dog warden.
- Pass on email for dog warden to Cllr Jeremy Williams so he can contact the dog warden to arrange a walk around the village.
- A few spares of the existing signs have been found in store which may be used to replace older faded ones.
- 25/26/042** Confirm the next steps regarding the grounds maintenance of the Cemetery.
- Advert to be compiled by Cllr David Wells and placed in the newsletter, on Facebook, in the Rushcliffe magazine and on other local Facebooks (including Cropwell Bishop). Also to be placed in noticeboards and on Tythby noticeboard.
- Action: the Clerk to analyse the cemetery grounds maintenance costs for the last year.
- 25/26/043** Discuss and agree content and use policy and procedure for the three village noticeboards.
- New keys for the noticeboards were allocated and passed to Cllrs David Wells, Jeremy Williams, and Paul Goodwin.
- Action: the Clerk to draw up a simple policy for the population of noticeboards.

REPORTS (information only)

- 25/26/044** Update report on flooding, including the natural flood management plan.
- Sewage and Waste Water: Cllr Neil Clarke talked to Louise Creswell (Regional Network Manager, Severn Trent Water), she is possibly interested in attending the July parish council meeting (confirmation through Cllr Neil Clarke).
- Natural Flood Management: funding has been unlocked; Trent Rivers Trust have gathered informal contracts from the majority of the landowners. The majority of the easy work is expected to be completed over the summer. There is a concern that not much of the flood alleviation work will be completed prior to the onset of the planting season and winter.
- 25/26/045** Update report on road and traffic issues.
- Rookery Corner: the route of the pipe is being confirmed and work may commence in July 2025.
- Main Street / Radcliffe Road junction: engineers are considering multiple designs following the speed-strip results analysis; there have been specific examples of dangerous situations provided by members of the public.
- Back Lane: options being looked at to make it safer for traffic and pedestrians.
- Saxondale diversion: A member of the public is leading the charge, with the relevant authorities and organisations, over the impact of the Saxondale Drive junction diversions.
- 25/26/046** Clerk's report.
- Allotments: 4 out of 10 payments received; the deadline is 30th June.
- Interment of Lawrence Hale on 8th May 2025.
- Replacement of memorial for Harrington on 21st May 2025.
- Interment of McEvoy-Robinson ashes in Memorial Garden by 31st May 2025.
- Burial of Robert Foster Weir at the end of June is being arranged.
- Interment of Margaret Machin ashes in Archer family plot is being arranged, but proof of interment rights is required (relating to a deed that will pre-date the first interment in 1944).
- Investigation into website - as an example a proposal from typical supplier of website services to Parish Councils was presented.
- It was further reported by the Chair that he and Cllr Jeremy Williams are to review six suppliers when they can get a convenient date.
- 25/26/047** Update on Village Hall Committee.
- No report.
- 25/26/048** Update on village assets.
- Lychgate: to organise preparation and painting.
- Website: looking at alternatives from the current set-up, mainly focussed about cost, but understanding the quality and practicality adherence. Will come back to Council with final proposal.
- 25/26/049** Identify any relevant feedback from the Annual Parish meeting sessions with the community.
- Multiple sessions has raised the following: offers of support; discussion and ideas regarding Poors Close field; this approach to engaging with the community will be continued; the community is also being reminded that the public session in the Parish Council meetings are also an opportunity for the community to have their say; rebuild of bank on Rookery Corner.

Authorising Signature
Name: D Wells Date: 14/7/25 Signature: _____

NEXT MEETING

- 25/26/050** Consider agenda items for the next meeting on 14th July 2025 commencing 7.00pm.
- Verge needs to be removed from the Cemetery grounds maintenance tender.
Close meeting.
- The meeting was closed at 8.30pm.

Authorising Signature
Name: D Wells Date: 14/7/25 Signature: 