



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 13 October 2025 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.
- Present: Cllrs Chris Davenport, Paul Goodwin, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); Borough Cllr Ted Birch; County Cllr Neil Clarke; 5 members of the public.

25/26/099 Receive and approve any apologies for absence.

- It was RESOLVED to accept the apologies of Cllr Roy Morledge.
- Cllr Tina Neale was absent.

25/26/100 Receive disclosures of interests from Councillors on matters at this meeting.

- Interests received from Cllr David Wells regarding Sheldon Field Committee position.

25/26/101 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- Standing Orders were suspended.
- It was confirmed that the phone kiosk in Tythby has been officially signed over to Cropwell Butler Parish Council.
- Tythby Christmas Lunch has sold out.
- Rights of Burial certificates are being chased.
- There was significant discussion regarding the no.747 and no.833 bus service in respect of an unworkable timetable and the through-ticket has not yet been implemented. No.833 fails to make the connection for no.11 in Cropwell Bishop, probably due to travelling through Upper Saxondale (who are separately served by the no.747). Nottinghamshire County Council do not believe the connection is guaranteed. The County Cllr will take this back to the office in the morning. Even the no.833 bus drivers are having a meeting this week about the inability to deliver the service.
- There appears to have been a misprint in the newsletter about route 33.
- Standing Orders were reinstated.

PLANNING

25/26/102 Review and agree responses to any last minute planning applications and report any decisions.

- 25/01605/AGRIC - Cropwell Court, Cropwell Road, Cropwell Butler, NG12 2LZ - Steel, portal frame, agricultural building. [Deadline: 30/09/2025] - No objection was made by the Parish Council.
- 25/01631/FUL - The Limes, The Fosse, Cropwell Butler, NG12 3AQ - Change of use of residential annexe to long term rental property. [Deadline: 17/10/2025] - No objection was made by the Parish Council.
- 25/01681/LBC - The Grange, Hardigate Road, Cropwell Butler, NG12 3AH - Installation of underfloor heating to ground floor and minor alterations to layouts. [Deadline: 22/10/2025] - No objection was made by the Parish Council.

MEETINGS

25/26/103 Approve the Minutes for the Parish Council meeting held on 8th September 2025.

- It was RESOLVED to approve the minutes as circulated.

FINANCE

25/26/104 Review and agree the Financial Report for the period.

- The accounts and reconciliation were presented and agreed.

25/26/105 Review and approve the Accounts for Payment.

- It was RESOLVED to approve the payments as circulated.

Authorising Signature
Name: D. Wells Date: 10/10/25 Signature:

25/26/106 Approve internal auditor for 2025/26 in order to make use of intermediate audit covering policies and procedures.

- It was RESOLVED to approve the internal auditor as proposed.

POLICY & PROCEDURE

25/26/107 Agree adoption of new IT Policy in line with external audit assertion 10 for 2025/26.

- It was RESOLVED to approve the policy as circulated.

GENERAL

25/26/108 Discuss and agree funding of drainage bypass at rear of Grange following Nottinghamshire County Council survey.

- A suggestion of providing a balancing ditch (across the access track) to provide over-topping capability.

- It was suggested that Cllr Roy Morledge would probably be able to give his expert view.

- Action: Chair to talk with landowners about the art of the possible.

- The Borough Cllr suggested that the Community Grant Scheme could be made available through Rushcliffe Borough Council.

REPORTS (information only)

25/26/109 Update report on flooding, including the natural flood management plan.

- Natural Flood Management: The work has commenced on the other side of the A46. It would be useful to have a description and update of planned/completed work as the project progresses (the Chair is going to request an update from the Nottinghamshire County Council Flood Team for the November meeting).

- Rookery Corner: The legal representations on an easement contract is holding up progress. A request was made for notification when the easement approval is confirmed. Works on the inside corner will not be done ahead of this project.

25/26/110 Update report on road and traffic issues.

- The next financial year has approved coverage for the project to improve safety on the Main Street - Radcliffe Road junction. One option is to increase the pavement width and reduce the 'pump island' size.

- In the interim, it was requested that the existing junction markings could be refreshed for clarity - the County Cllr would investigate.

25/26/111 Clerk's report.

- A new Waste Local Plan has now been adopted by Nottinghamshire and Nottingham.

25/26/112 Update on Village Hall Committee.

- It is well attended and is financially stable.

- They would like a larger Christmas tree and coloured lights. It was suggested a survey could be run to get community feedback on this.

25/26/113 Update on village assets.

- Website: now ready and compliant; could put on a link to the village Facebook; the millennium video will not be linked directly; there may be a future release of the platform that could allow other community groups to control their own content but no date available; allotment availability plan, cemetery availability plan and forms/policies, and general policies to be loaded up.

- Lychgate: treatment layering is commencing.

25/26/114 Identify further relevant feedback from the Annual Parish meeting sessions with the community.

- Action: Information to be provided by the Chair for the Annual Parish Meeting report.

NEXT MEETING

25/26/115 Consider agenda items for the next meeting on 10th November 2025 commencing 7.00pm.

- Tender invitations to be sent for Village Hall wall/trees.

- Chase on the stile status (County Cllr will ask footpaths officer).

25/26/116 Agree to enter a confidential session which will require the exclusion of the press and public.

- The public left the meeting for confidential matters to be covered.

25/26/117 Summarise and agree back-dated contract for Clerk's employment.

- It was reported that the Clerk's Contract has been agreed using the standard template and streamlined. It will be signed in due course. The pay-scale agreed related to the national pay-scale.

- There will be a weekly online meeting between the Chair, Vice Chair, and Clerk.

- Questions were raised and answered regarding the costs and processes involved in running a Parish Council. The Parish Council is a local authority and manages public monies raised through the Council Tax mechanism, requiring robust procedures, and suitably experienced Clerk.

Close meeting.

- The meeting was closed at 8:50pm.

Authorising Signature
Name: D. Wells Date: 10/11/25 Signature: 