

Cropwell Butler Parish Council

Minutes for Ordinary Parish Council Meeting held on 8 June 2026 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.
- Present: Cllrs Chris Davenport, Paul Goodwin, Roy Morledge, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); County Councillor Neil Clarke; Borough Councillor Ted Birch; Four members of the public.

26/27/038 Receive and approve any apologies for absence.

- The declaration of acceptance of office has not yet been received from the new parish councillor.
- Apologies had been received from Cllr Tony Teatum.

26/27/039 Receive disclosures of interests from Councillors on matters at this meeting.

- Interests were declared for Cllr David Wells regarding Sheldon Field Committee position.

26/27/040 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- County Councillor Report: No other items beyond specifics lower down in the Minutes.

£36 for half plot / £64 for full plot in Cropwell Bishop (no water/no power)

- Borough Council Report: No specific updates.

- Public:

It was claimed that the Cemetery was in poor state – the grass is very long and needs to be cut at the cemetery.

It was also raised about the issue of fires on the allotments – there are going to be tighter policies. Need a new green bin for the cemetery.

It was reported that there are going to be 50 buses per day – it is likely that the village is en route to other locations, it will slow the traffic. More information to be provided through the newsletter.

Flight path changes have started to be implemented which means less aircraft are passing over the village on their way to East Midlands Airport – full implementation by June 2027.

PLANNING

26/27/041 Review and agree responses to any last-minute planning applications and report any decisions.

- There were no last-minute updates.

MEETINGS

26/27/042 Approve the Minutes for the Parish Council meeting held on 11th May 2026.

- It was unanimously RESOLVED to approve the minutes as circulated.

POLICY AND PROCESS

26/27/043 Review and agree cemetery fees and policy.

- It was RESOLVED to leave the wording as it is, but to change the cost grid with the following:

- Purchase of a Grave (EROB) rises from £195 to £300 (non-refundable, residents only).

- Interment in a Purchased Grave Plot, resident rises from £195 to £300, non-resident remains at £975.

- (new section) Interment of Ashes in a purchased Grave Plot, where the fee for a resident would be £300 (same as for a coffin, the admin is the same), and a non-resident (who has previously purchased / EROB) is £500.

- Interment of ashes in the Remembrance Garden (amended heading): for a resident moves from £65 to £100 and for a non-resident is £250 (to be clarified at the next meeting).

- The above is to be written up, circulated, and to go to the next meeting for approval.

Authorising Signature

Name: D Wells

Date: 13/6/26 Signature

- 26/27/044** Review and agree the Allotment Policy.
- It was RESOLVED to take on the new wording as circulated.
 - The allotments are to be checked and managed more closely.
 - Further clarification may be required to define 'poor state' of an allotment.
 - The renewal letter for next year will invoke a new deposit system of £50 (to cover water, lost keys, and remediation of allotments), and an increased annual fee of £40.
 - Plots 5 and 6 in a poor state.
 - Plot 7 is to be offered out to a recent enquiry.
 - Plot 11 is unpaid and appears not to be used, so under the rules the Council will be reclaiming this allotment and making it available for rental.

GENERAL

- 26/27/045** Agree grind-out of tree roots in village hall garden, purchase of topsoil to infill, and other make-good actions following removal of tree.
- It was RESOLVED to approve to the grind-out of tree roots and infill with purchased topsoil to the value of £250.

- It was further agreed that a fund-raise is to be activated for anonymous donations to allow purchase of plants for the village hall garden.

- 26/27/046** Review and approve grounds maintenance contract for the seasons of 2026-2028 inclusive.
- It was reported that Contractor B had two good references so it was RESOLVED to award the grounds maintenance contract to Contractor B. The appointment will be from 1st July 2026 to 31st May 2029.

- 26/27/047** Review Annual Safety Report for the play equipment and decide on appropriate improvement actions.
- It was RESOLVED to clean the equipment with a high-pressure hose and to request care is taken not to cause any further damage through strimming.

FINANCE

- 26/27/048** Review and agree the Financial Report for the period.
- It was agreed to accept the report as circulated and a reconciliation report presented at the meeting by the Chair.

- 26/27/049** Review and approve the Accounts for Payment.
- It was RESOLVED to accept the Accounts for Payment as circulated.

- 26/27/050** Review and agree improved authorisation process on bank payments.
- It was RESOLVED to change the banking mandate with NatWest to allow authorisations of current account payments by any one of the following: Cllrs David Wells, Jeremy Williams, and Roy Morledge.

REPORTS (information only)

- 26/27/051** Update report on flooding, including the natural flood management plan.
- Natural Flood Management (NFM): works other side of A46 have been completed. Some extra work is to be started for more leaky barriers, bund, and larger pond.
 - Back Lane: Additional attenuation pond and some leaky barriers down the dyke adjacent to Radcliffe Road.
 - Rear of the Grange: Some land may now be available for some water storage.
 - Generally: There was further observation that the Parish Council is not being involved in the flood alleviation design work but that there are areas outside the scope of the NFM. There might be an opportunity to walk/talk the design/plans/options – this is to be investigated further.
 - Severn Trent Water: There has been a chase for the visit to the Parish Council, with the current assumption being that they will be attending the July meeting.

- 26/27/052** Update report on road and traffic issues.
- Rookery Corner: Work will start on 9th July for 3 weeks to address the inside of Rookery corner.
 - Radcliffe Road / Main Street: Still no progress.
- 9.08pm Cllr Roy Morledge left the meeting.
- Back Lane / Cadent: There has been a couple of temporary closures of Back Lane by contractors. The contractors are trying to arrange traffic controls for longer works closures.

Authorising Signature

Name: _____ Date: _____ Signature: _____

26/27/053 Clerk's report.

- External audit documentation has been submitted.
- Request received to rent allotment plot 7.
- Apologies have been received from a tenant of an allotment plot about the state of the plot, which is being addressed.
- There has been a report of hens coming through from the field and eating germinating seedlings on the allotments.
- Need to check if plot 11 has been relinquished - no payment received. Also need to chase payment for plot 1.
- VAT reclaim received today.

26/27/054 Update on Village Hall Committee.

- Finances good. Compliance manual is complete. Hire fees may have to be reviewed.

26/27/055 Update on Sheldon Field. - Some work has been done as part of the regular session (first Sunday of the month at 9am).

26/27/056 Update on village assets.

- No issues.

NEXT MEETING

26/27/057 Consider agenda items for the next meeting on 13th July 2026 commencing 7.00pm.

- It was requested to move the reports further up the agenda and allow the Chair to delay these if the County Councillor is late arriving.
- A 155-name petition was handed to County Cllr Neil Clarke.

Close meeting.

- The meeting was closed at 9.30pm.

<u>Authorising Signature</u>		
Name: _____	Date: _____	Signature _____

