

Cropwell Butler and Tythby Village Hall Covid-19 Secure – A Policy Statement for Requirements for use of the Village Hall

Statement of Policy.

The policy is to allow the village hall to be opened to hirers, committee members, and all other users subject to the government's guidance and also the Committee's requirements for safe, healthy practices. The policy requires that hirers must fulfil the specified requirements in respect of their own users. This policy does not conflict with established Health and Safety practices.

Period

The established requirements will remain in force until such time as material circumstances change.

Basis of Establishing the Requirements

- Government advice, notably Covid-19 Guidance for safe use of community facilities.
- Issues arising from a Risk Assessment carried out by the Committee. The Assessment will be available for inspection
- Particular matters relating to the activities of established hirers and to ad hoc hirers
- Other external advice to meet particular circumstances.
- Guidance on the number of people who may be accommodated on the premises.

The standards to be achieved are defined by “**as far as reasonably practicable**” (Government advice)

Communication and Liaison to develop Best Practice

It is the policy to communicate and liaise with all users,

- by the posting of this policy, displaying generic coronavirus advice, and posting particular advice relating to the hall and defining the permitted activities,
- by advising all hirers, before first hiring after re-opening, of the conditions we apply.

Putting the Requirements into Effect

Notices, generic and specific, will be posted as determined by the risk assessment.

Potential hirers will receive a copy of the requirements prior to any booking.

Committee members and regular cleaners will be informed of the requirements.

Insurance

The use of the hall is covered by a standard form of insurance suitable for village halls. There is no additional insurance reflecting the coronavirus pandemic. Additional protection lies with the hirer.

Authority

The Booking Secretary, applying current Covid-19 standards, will decide who may hire the hall.

Approval of Policy

This Covid-19 policy is established and approved by the Village Hall Committee and is signed on their behalf by the Chairman. The Village Hall Committee may alter or amend this policy.

Signed:

Date: