



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 14 July 2025 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.

- Present: Cllrs Chris Davenport, Paul Goodwin, Tina Neale (following co-option), Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); Borough Cllr Ted Birch; County Cllr Neil Clarke; 3 Guests; 2 members of the public.

25/26/051 Receive and approve any apologies for absence.

- It was RESOLVED to approve the apologies for absence for Roy Morledge.

25/26/052 Receive disclosures of interests from Councillors on matters at this meeting.

- Interests received from Cllr David Wells regarding his Sheldon Field Committee position.

25/26/053 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.

- An interest has been put forward through the Chair for Tina Neale to become a Parish Councillor. It was unanimously agreed to co-opt Tina into the casual vacancy.

25/26/054 Suspend Standing Orders (for this item only) and allow for:

i) discussion with Louise Cresswell and Ian Smith from Severn Trent Water,

- The discussions have been summarised within the Appendices of the minutes.

ii) public questions and issues, and

- There was a request for the Parish Council to approach BT to ask what is involved in adopting the Kiosk at Tythby.

iii) receive reports from the County and Borough Councillors. - Borough Cllr report: Local Government Reorganisation (LGR) meeting this coming Thursday. Nottingham City Council is open to expanding their borders.

County Cllr report: LGR – there may be some agreed principles moving forward into further discussions to the final decision at the end of the year.

PLANNING

25/26/055 Review and agree responses to any last minute planning applications and report any decisions.

- The following are updates received since the last meeting:

i) 25/00932/FUL - The Limes, The Fosse, Cropwell Butler, NG12 3AQ - Change of use of residential annexe to short term rental property. [Deadline: 01/07/2025]

ii) 25/00969/FUL - Branmore, Hoe Lane, Cropwell Butler, NG12 3AE - Conversion of loft space to form bedroom and namely the creation of 3No. Dormer windows to the frontage of the property. [Deadline: 27/06/2025]

iii) 25/00080/CONARE - Bramble Cottage, Hardigate Road, Cropwell Butler, NG12 3AH - Fell Sycamore at Bumble Cottage. [Deadline: 26/06/2025]

iv) 25/00098/CONARE - The Poplars, Main Street, Cropwell Butler, NG12 3AB - Fell Yew Tree at The Poplars Due to Damage to Wall. [Deadline: 27/06/2025]

MEETINGS

25/26/056 Approve the Minutes for the Parish Council meeting held on 9th June 2025.

- It was RESOLVED to approve the minutes as circulated.

FINANCE

25/26/057 Review and agree the Financial Report for the period.

- The financial report was accepted as circulated together with the report presented by the Chair.

Authorising Signature
Name: D Wells Date: 28/07/2025 Signature: _____

- 25/26/058** Review and approve the Accounts for Payment.
- It was RESOLVED to approve the payments as circulated.
 - Co-op Funeralcare is a long-term outstanding payment due to systems issues and staff turnover.
- 25/26/059** Confirm the preferred contractor and next steps regarding the grounds maintenance of the Cemetery.
- Quote 1: from Wells / Scarborough had been circulated in the meeting pack.
 - Quote 2: the contractor (contact provided by a parishioner) was approached but responded as too busy over next few months - so a no bid.
 - Quote 3: The Chair presented a quote from Monty Mullens – a maintenance start-up quoted £100 per grass cut and £150 per hedge cut.
- It was RESOLVED unanimously to take up Quote 3, as he is a local resident and cheaper; the Chair is to provide contact details to the Clerk for contract confirmation and proof of insurance purposes.

GENERAL

- 25/26/060** Discuss and agree actions regarding the relationship between the Parish Council and the Village Hall Committee, and the associated village assets.
- The Parish Council owns the garden (grassed area and borders to front and sides) to the front of the village hall. The Village Hall committee owns the existing village hall/patio, car park, driveway, and play park.
 - There is a need to regularise the position of managing the playpark. Action: the Clerk to check insurance of the play equipment on village hall committee land is covered sufficiently.
 - There was discussion about the Beech and Cherry trees placing pressure on the drive wall that requires repair. Separately, the two large Leylandii (which were in the original re-design planting scheme) need to be checked if reduction is beneficial, through engagement of a tree surgeon.
 - It was agreed for the investigation of the Beech removal, leylandii removal, and dying horse chestnut removal (in the playground), through advice from tree specialists; to make decision on a course of action.
 - The Village Hall Committee is worried about the size of the water bill due to the front garden being regularly watered.
 - It was RESOLVED to carry out the following:
 - Tree that is impacting on playpark fence. Photographs to be circulated. Urgent repair required.
 - Tree surgeon required for two Leylandii to front garden, and Horse Chestnut in playpark, and other tree inspection around the village hall. Quotes to be brought to the September meeting for a decision.
 - Advice on the wall repair – one option is to remove the wall and grade the land – a landscaper to be approached for feasible options to come to the September meeting.
- 25/26/061** Receive findings and recommendations for the parish council website.
- 10 potential new providers have been reviewed by Cllr Jeremy Williams. The current supplier renewal is in September.
 - Preferred suppliers proposed as: Parish-Online (not-for-profit); NetWise (commercial).
 - It was RESOLVED that Parish-Online be our new website supplier; to progress the creation of the new website and implementation of the domain and new email; and in due course to give notice on the current website supplier. Action: Clerk to confirm selection with Parish-Online and ensure project commences with Cllr Jeremy Williams identifying the content for the new website and manage the new email addresses (and migration) through the Clerk.
- 25/26/062** Discuss and agree actions relating to the adoption of the telephone kiosk at Tythby.
- It was agreed to write to BT to ask what we would need to do and identify any liability.
- #### REPORTS (information only)
- 25/26/063** Update report on flooding, including the natural flood management plan.
- See public session notes (Appendix).
- 25/26/064** Update report on road and traffic issues.
- No updates – awaiting junction design.
 - Action: Clerk to contact Colston Bassett Clerk regarding 'speed camera' / signage so that Via can be approached.

Authorising Signature
 Name: D Wells Date: 8/1/25 Signature: 

- 25/26/065** Clerk's report.
- Interment of the late Robert Foster Weir.
 - Received an enquiry for interment in Archer Family plot.
 - Enquiries for new plot(s) being progressed - non-urgent.
 - Agreed the modification to headstone base – no charge.
- 25/26/066** Update on Village Hall Committee.
- The Village Hall Committee is well attended and well run.
- 25/26/067** Update on the hot-spots of dog waste around the village.
- Still awaiting constructive contact from the dog warden.
- 25/26/068** Update on village assets.
- The wood has now weathered so need to start scraping and painting. It was agreed that volunteers to be engaged through WhatsApp.
- 25/26/069** Identify further relevant feedback from the Annual Parish meeting sessions with the community.
- Further sessions still to be held.
- NEXT MEETING**
- 25/26/070** Consider agenda items for the next meeting on 8th September 2025 commencing 7.00pm.
- It was noted that the Sheldon Field and the Village Hall are under used through no fault of the relevant Committees but that the community is not organising relevant events such as village fete. It was not felt that there are any specific actions to be taken at the present time.
- Close meeting.
- The meeting was closed at 9.55pm.

Authorising Signature
Name: D Wells Date: 8/9/25 Signatu

