



Cropwell Butler Parish Council



Minutes for Ordinary Parish Council Meeting held on 13 July 2026 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.

- The meeting was opened at 7.00pm.

- Present: Cllrs Chris Davenport, Paul Goodwin, Roy Morledge, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); County Councillor Neil Clarke; No members of the public.

26/27/058 Receive and approve any apologies for absence.

- None.

26/27/059 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.

- There was no interest identified at the meeting.

26/27/060 Receive disclosures of interests from Councillors on matters at this meeting.

- Interests were declared for Cllr David Wells regarding Sheldon Field Committee position.

26/27/061 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

- County Councillor Report: Local Government Review decision is being communicated this month.

- Borough Council Report: Apologies were received from Borough Councillor Ted Birch.

- Severn Trent Water - Bradley Duncan attended to provide a report as follows: Bradley covers mainly the Rushcliffe area. Infiltration survey (from September 2024) results were shared with the Council – covering ingress of surface water into the sewerage network – with remedial works carried out in 2025. Follow-on works had been identified and completed were also shared with the Council. Lining of the sewer was carried out and reduces the internal diameter by 20mm. A post-works survey has not yet been completed. Works are carried out by external contractors. These works are a first step in trying to find solutions. A Cllr raised the concern that significant surface water enters the system from a significant proportion of private dwellings. A solution has been scoped for a separate temporary (tanked) storage but would not be planned for build until current/next fiscal year. A Cllr raised a concern regarding five-years' worth of complaints with little or no resolution. It was agreed that Brad would be a communications conduit regarding the plans and works progress. Contacts of the Chair and Clerk were provided to Brad in the meeting. Brad recognised that communications had not been good following the works in 2025. It was also reiterated to record Reports and not just Complaints in order for the correct procedure and process will be kicked off in Severn Trent Water. The key focus points will be: Tanking works, CCTV Survey, and Straightening out of bends in the system. Follow-up is expected in a couple of months.

- Public: None.

REPORTS (information only)

26/27/062 Update report on flooding, including the natural flood management plan.

- Natural Flood Management: No further news from County Council. There was a request as to whether the works planned for this year are complete.

Rookery Corner: Bank reinforcement is in progress.

26/27/063 Update report on road and traffic issues.

- Petition to improve the roads has been submitted.

- Some larger patching works has been noticed in the village.

- The County Councillor will ensure that the full resurface is kept on the schedule.

- Tythby Road strata results are still awaited.

- Still awaiting a date for the improvement works on the Main Street / Radcliffe Road junction.

Authorising Signature
Name: D Wells Date: 14/7/26 Signature: _____

- 26/27/064** Clerk's report.
- A complaint has been received from a member of the public relating to a previous planning application response as statutory consultee.
- Allotment plot 11 has been offered out but a response received regarding the unacceptable condition of the plot, including substantial briars. Reluctant to take the plot in current state.
- No payment has been received for Allotment plot 1 despite reminders, a final demand was sent on 1st July. Despite promise of payment on 9th July, no payment received by 13th July.
- Reminder that the Notts ALC AGM is on Wednesday 21st October.

- 26/27/065** Update on Village Hall Committee.
- Finances healthy.

- 26/27/066** Update on Sheldon Field.
- No update.

- 26/27/067** Update on village assets.
- Play equipment has been cleaned by Cllr Jeremy Williams - there was a vote of thanks from Chair for sorting out the play equipment.
- Kiosks are to be repaired and painted.

PLANNING

- 26/27/068** Review and agree responses to any last-minute planning applications and report any decisions. - There were no further updates.
- (i) 26/00652/FUL - The Limes, The Fosse, Cropwell Butler, NG12 3AQ - Change of use of residential annex/short term rental property to general rental purposes. [Approved] - Noted.
- (ii) 26/00753/FUL - Barnsfield Farm, Radcliffe Road, Cropwell Butler, NG12 3AG - Single rear extension and two storey rear extension including balcony, New rear roof light. [Approved] - Noted.
- (iii) 26/00524/LBC - The Grange, Hardigate Road, Cropwell Butler, NG12 3AH - Installation of underfloor heating to ground floor and minor alterations to layouts. [Approved] - Noted.
- (iv) 26/00310/FUL - Evergreen, Tithby Road, Cropwell Butler, NG12 3AA - Extend existing store room adjoining garage. [Approved] - Noted.

MEETINGS

- 26/27/069** Approve the Minutes for the Parish Council meeting held on 8th June 2026.
- It was RESOLVED to approve the minutes as circulated.

POLICY AND PROCESS

- 26/27/070** Review and agree cemetery fees and policy.
- It was RESOLVED to approve the policy as circulated.
- 26/27/071** Review and agree the Allotment Policy.
- It was RESOLVED to approve the policy as circulated.
- 26/27/072** Adopt Bereavement Policy as required by new employment regulations based on national template.
- It was RESOLVED to approve the policy as circulated.
- 26/27/073** Adopt Paternity Leave and Pay Policy as required by new employment regulations based on national template.
- It was RESOLVED to approve the policy as circulated.
- 26/27/074** Adopt Sickness Absence Policy as required by new employment regulations based on national template.
- It was RESOLVED to approve the policy as circulated.
- 26/27/075** Adopt Whistleblowing Policy as required by new employment regulations based on national template.
- It was RESOLVED to approve the policy as circulated.
- 26/27/076** Approve updated Grant Policy due to email address change.
- It was RESOLVED to approve the policy as circulated.
- 26/27/077** Approve unchanged Freedom of Information Policy.
- It was RESOLVED to approve the policy as circulated.

FINANCE

- 26/27/078** Review and agree the Financial Report for the period.
- It was agreed to accept the report as circulated and a reconciliation report presented at the meeting by the Chair.
- New budget head is required for Village Hall Garden spend which will depend on how much is raised through donations.
- 26/27/079** Review and approve the Accounts for Payment.
- It was RESOLVED to accept the Accounts for Payment as circulated.

Authorising Signature

Name: _____ Date: _____ Signature: _____

NEXT MEETING

- 26/27/080** Consider agenda items for the next meeting on 14th September 2026 commencing 7.00pm.
- Investigate whether a Maternity Policy is required.
 - Investigate options for Poors Close.
 - Provide contact details for Grounds Maintenance contractor to the Chair.

Close meeting.

- The meeting was closed at 8.24pm.

Authorising Signature

Name: _____ Date: _____ Signature: _____