

Cropwell Butler Parish Council

Minutes for Ordinary Parish Council Meeting held on 14 September 2026 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.
- The meeting was opened at 7.00pm.
- Present: Cllrs Chris Davenport, Paul Goodwin, Roy Morledge, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); County Cllr Neil Clarke; One member of the public.

26/27/091 Receive and approve any apologies for absence.
- None.

26/27/092 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.
- There was no interest identified at the meeting.

26/27/093 Receive disclosures of interests from Councillors on matters at this meeting.
- Interests were declared for Cllr David Wells regarding Sheldon Field Committee position.

26/27/094 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.
- County Councillor report: There were no further comments other than those noted under later items.
- Borough Councillor report: Borough Councillor Ted Birch had apologised.
- Public comment: A resident commented on the state of allotment Plot 11 including the shed and put forward an offer.

Also mention was made of road signs on the other side of the A46 – questioning what work was going to happen – and raising that the state of the road is chronic and promotes dangerous driving habits. The signage appears to have been a mistake according to County Highways (Via).

REPORTS (information only)

26/27/095 Update report on flooding, including the natural flood management plan.

Natural Flood Management:
- No further updates from previous reports. A summary of the outstanding items that are to be raised by the contract managers will be circulated to Councillors through the Clerk from the County Councillor.
- There is significant mud around the flood water gulley at Hoe Lane / Back Lane junction; there is a raised manhole cover on Back Lane opposite Hoe Lane, and a sunken gulley.

26/27/096 Update report on road and traffic issues.
- On 13th November work starts for tightening the corner at Radcliffe Road / Back Lane junction.
- Flood signage cabinet at Rookery Corner is to be relocated.
- Speed restriction on Tithby Road is an item under discussion by the relevant authorities.

26/27/097 Clerk's report.
- The Clerk has not yet received any proposals on the Poors Close land.
- Council asked about an equivalent Maternity Policy, which is available as a National template last updated in 2019 - but the Council felt it was unnecessary currently.
- A meeting had been arranged between the Grounds Maintenance contractor and the Chair, and the contact details were exchanged.
- Confirmation of whether any nominations wish to be made to the Notts Association of Local Councils AGM - resulted in no offerings.
- The Clerk has received a significant follow-up to the previous complaint and will provide appropriate advice to the Council under closed session at the next meeting.
- The approved paint was provided to the Council.

26/27/098 Update on Village Hall Committee.
- The finances are good. No items to raise.

Authorising Signature
Name: WELLS Date: 19/10/26 Signature: [redacted]

26/27/099 Update on Sheldon Field.
- Bonfire night date is being decided.
- Some discussion ensued regarding the provision of waste material for the bonfire. It was noted that there is a clear statement in the village magazine.
- There has been an arrangement to move some vegetation from the Cemetery to the bonfire.

26/27/100 Update on village assets.
- The Cropwell Butler kiosk is ready for painting.

PLANNING

26/27/101 Review and agree responses to any last-minute planning applications and report any decisions.
- There were no last-minute updates.

(i) 26/00107/CONARE - Cropwell Butler Cemetery, Cropwell Bishop Road, Cropwell Butler - Crown Lift Trees Along the Southern Boundary of Cropwell Butler Cemetery to enable the Hedge to be Pruned. [Approved]
- Noted

(ii) 26/00601/FUL - Wolds Pastures, Hoe Lane, Cropwell Butler, NG12 3AE - Proposed new infill (self-build) two-storey dwelling, associated engineering operations to alter land levels, landscaping and external works. [Approved]
- Noted

(iii) 26/00724/FUL - Willow Brook, Back Lane, Cropwell Butler, NG12 3AD - Raising of existing bungalow roof by 1m to form bedrooms upstairs new single storey rear extension , new detached carport, new garden room and application of insulation and render to some elevations of bungalow. [Approved]
- Noted

(iv) 26/01146/RELDEM - Old Post Office, Hardigate Road, Cropwell Butler, NG12 3AH - [Deadline: 21/08/2026]
- No response required as it related to 26/01139/FUL.

(v) 26/01329/FUL - Holly Bank, Main Street, Cropwell Butler, NG12 3AB - New single storey rear flat roof extension to replace the existing conservatory. [Deadline: 04/09/2026]
- At the meeting on 17th August 2026 it was RESOLVED to respond in the following manner: We have no objection and are guided by the planners.

MEETINGS

26/27/102 Approve the Minutes for the Parish Council meeting held on 13th July 2026.
- It was RESOLVED to approve the minutes as circulated.

26/27/103 Approve the Minutes for the Parish Council meeting held on 27th July 2026.
- It was RESOLVED to approve the minutes as circulated together with the associated confidential notes.

26/27/104 Approve the Minutes for the Parish Council meeting held on 17th August 2026.
- It was RESOLVED to approve the minutes as circulated.

POLICY AND PROCESS

26/27/105 Adopt new Equality and Diversity Policy based on national template.
- It was RESOLVED to approve the policy as circulated.

26/27/106 Adopt new Health and Safety Policy based on national template.
- It was RESOLVED to approve the policy as circulated.

26/27/107 Adopt new Code of Conduct based on national template.
- It was RESOLVED to approve the policy as circulated.

FINANCE

26/27/108 Review and agree the Financial Report for the period.
- It was agreed to accept the report as circulated and a reconciliation report presented at the meeting by the Chair.

26/27/109 Review and approve the Accounts for Payment.
- It was RESOLVED to accept the Accounts for Payment as circulated.
- There was a request for an expenditure budget head for the Village Hall Garden.

GENERAL

26/27/110 Review and agree grant application for Cropwell Bishop Play Area.
- The Council feels that their charitable funds are already stretched within Cropwell Butler and therefore RESOLVED to decline to make any grant offer.

26/27/111 Acknowledge the result of the national pay award which is backdated to 1st April 2026.
- The pay award is 3.3% and back-dated to 1st April 2026.

26/27/112 Agree maintenance works on Kiosk in Tythby including purchase of approved paint.
- No specific works were identified but it was agreed that any future works would be passed through the Parish Council.

Authorising Signature
Name: D WELLS Date 9/12/26 Signature [redacted]

26/27/113 Agree further maintenance works in the Cemetery.
- It was RESOLVED to agree to the extra grounds maintenance works as circulated and marked 'A' and 'B' for three days' work in the Cemetery to generally clean-up and remove laurel bushes and 'inner' Privet hedge, including root removal, behind at a cost of £1,350.
- The date of the work has moved to the last two days of October.
- Item 'C' is to be discussed with the Village Hall Committee.
- It was further RESOLVED to agree in retrospect to the Chair's submission of a planning application for tree works in the Cemetery as per the circulated specification.

26/27/114 Agree any actions required for flood avoidance.
- It was recognised that there is a need for a flood warden at the Hardigate end of the village.

26/27/115 Agree provision of salt and grit bins for the winter season.
- It was RESOLVED to order bags of salt.
- It was suggested that Howard Shinn continue to monitor the use of the grit bins and the need to fill.

26/27/116 Agree whether to exploit the Community Tree Scheme offered through Rushcliffe Borough Council.
- There was no opportunity to plant any trees on Parish Council land at this time.

26/27/117 Agree actions relating to Allotment queries.
- Plot 11 is to be offered with the £50 deposit; free rental for this year; and £40 for subsequent years.
- Plot 6 is now vacant.
- Plot 10 tenant is vacating at the end of the growing season.
- Plot 12 tenant is moving to Plot 10, so Plot 10 becomes available at the end of the growing season.
- Plot 2 will be vacated at the end of the allotment year.
- Plot 5 – the Clerk to write to the tenant regarding the state of the plot.
- It was RESOLVED that the water tap and support requires attention.

26/27/118 Agree actions relating to Cemetery query.
- The Clerk is to confirm with an applicant and with the records what is in the relevant plots and the expected form of any future interment.

NEXT MEETING

26/27/119 Consider agenda items for the next meeting on 12th October 2026 commencing 7.00pm.
- The Clerk is not available for the next meeting so it was RESOLVED to defer until 19th October 2026.
- The rediscovered gate in the play park needs renovating.
- Complaints have gone into Environment Agency and Severn Trent Water – replies are to be brought back to Council.

Close meeting.
- The meeting was closed at 8.55pm.

Authorising Signature
Name: D WELLS Date: 19/10/26 Signature: [redacted]