

Cropwell Butler Parish Council

Minutes for Ordinary Parish Council Meeting held on 19 October 2026 at 7.00 PM

Location: Cropwell Butler & Tythby Village Hall, Main Street, Cropwell Butler, NG12 3AB

MINUTES

Welcome and open the meeting.
- The meeting was opened at 7.00pm.
- Present: Cllrs Elaine Aldridge (following co-option), Chris Davenport, Paul Goodwin, Roy Morledge, Tony Teatum, David Wells (Chair), Jeremy Williams (Vice Chair); Dermot Daly (Clerk); County Cllr Neil Clarke; Borough Cllr Ted Birch; One member of the public.

26/27/120 Receive and approve any apologies for absence.
- None.

26/27/121 Agree the co-option of a Councillor to the remaining Casual Vacancy and complete relevant forms.
- It was RESOLVED unanimously to co-opt Elaine Aldridge into the Councillor casual vacancy for the remainder of the Council year.

26/27/122 Receive disclosures of interests from Councillors on matters at this meeting.
- Interests were declared for Cllr David Wells regarding Sheldon Field Committee position.

26/27/123 Suspend Standing Orders (for this item only) and allow for Parishioner Questions and Observations and to receive reports from the County and Borough Councillors.

Borough Council report:
- About to close the consultation on the new Local Plan.
- The planning rules are changing on 31st October 2026 to streamline the planning process. The will comprise of Schedule 1 (smaller, residential) applications which will be decided by the officers and cannot be called into planning committee; and Schedule 2 (larger, commercial) applications where there is a gate required to call in to the committee. The Parish Council will need to be tighter on the material planning comments and the terms used.

REPORTS (information only)

26/27/124 Update report on flooding, including the natural flood management plan.
- There is no progress update. It was requested of the County Cllr that a report is produced and circulated before the next meeting.

26/27/125 Update report on road and traffic issues.
- The junction re-design of Radcliffe Road and Main Street – work is to start on 30th November 2026.

Tythby Road resurfacing was expected in the third week of October.
There is an Archer survey currently on Tythby Road.
There has been a request for a 40mph limit on Tythby Road (outside of the 30mph limits).
There appeared to be no reasoning regarding the road closure signs that were in the village and have since disappeared.

26/27/126 Clerk's report.
- The Council has been offered a free Bleed Kit to store alongside the defib in the kiosk.
- Following a chase of the progress on the damaged stile on the footpath off Back Lane, the footpaths officer has informed the Council that if the landowner has not repaired/replaced the stile by around the date of this meeting then enforcement action will be taken.
- It was further noted of other stiles that might need attention and will be reported to the Clerk when exact locations can be identified.

26/27/127 Update on Village Hall Committee.
- It was reported that there are no worries about the organisation.

26/27/128 Update on Sheldon Field.
- The bonfire night event will be on Friday 6th November this year.

Authorising Signature
Name: D Wells Date: 9/11/26 Signa[redacted]

26/27/129 Update on village assets.
- The Village Hall front garden is to be planted up in the coming week.
- The Kiosk has been repainted, and thanks were extended to the volunteer that carried out the work.

26/27/130 Update on complaints sent to the Environment Agency and Severn Trent Water.
- A verbal report was provided by Cllr Tony Teatum, including that there are strict statutory duties to report sewage flooding for the Water Authority. Severn Trent Water responded to a Freedom of Information request stating: "There have been no reportable environmental pollution incidents in the last five years". All the communication streams appeared to be 'stone-walled'.
- The MP has suggested reporting issues directly to the Environment Agency (on 0800 807060).
- The Chair is to contact the most recent Severn Trent Water representative to visit the Parish Council.
- Cllr Tony Teatum is to provide the Borough Cllr with contact details so that he can add his weight to the issue.

PLANNING

26/27/131 Review and agree responses to any last-minute planning applications and report any decisions.

a) 26/01690/FUL - The White House, Radcliffe Road, Cropwell Butler, NG12 3AG - Demolition of rear conservatory, construction of a single-storey rear extension, partial conversion and alterations to outbuilding, and widening of driveway access. [Deadline: 04/11/2026]
- It was RESOLVED to respond to this application in the following manner: To not object to this application and the Council will be guided by the planning officers.

b) 26/01687/FUL - Barnsfield Farm, Radcliffe Road, Cropwell Butler, NG12 3AG - Conversion of existing garage. Erection of a new single storey garage and rear canopy, with internal and external amendments to openings. [Deadline: 04/11/2026]
- It was RESOLVED to respond to this application in the following manner: To not object to this application and the Council will be guided by the planning officers.

(i) 26/01329/FUL - Holly Bank, Main Street, Cropwell Butler, NG12 3AB - New single storey rear flat roof extension to replace the existing conservatory. [Approved] - Noted.

26/27/132 26/00301/FUL - The Limes, The Fosse, Cropwell Butler, NG12 3AQ - Retrospective farm shop building built on existing concrete yard. [Deadline: 27/10/2026]
- It was RESOLVED to respond to this application in the following manner: To object to the application by echoing the concerns of Cropwell Bishop Parish Council over the parking, ingress and egress to the property; that the current space for parking does not exist for the planned 12 spaces and so the Council is unhappy with these arrangements and would recommend a site visit for the planners to view at first-hand. The Council would also request that the food standards authority is involved in the planning process.

MEETINGS

26/27/133 Approve the Minutes for the Parish Council meeting held on 14th September 2026.
- It was RESOLVED to approve the minutes as circulated.

FINANCE

26/27/134 Review and agree the Financial Report for the period.
- It was agreed to accept the report as circulated and a reconciliation report presented at the meeting by the Chair.
- It was agreed that £100 be moved from the maintenance budget into the village hall garden budget.
- It was agreed to place on the next agenda to address the issue of three quotes on the supplier to the planting of the village hall front garden.

26/27/135 Review and approve the Accounts for Payment.
- It was RESOLVED to accept the Accounts for Payment as circulated.
- There was a request that the grounds maintenance invoice be more detailed to identify what work is covered by each invoice.

GENERAL

26/27/136 Agree actions relating to rediscovered gate in the play park.
- The gate is to be wire wooled imminently by Cllr Roy Morledge. The chain and padlock is to be sorted in order to allow the gate to be kept locked for child safety reasons. Black paint (smooth hammerite-type) is to be provided through expenses by Cllr David Wells.

26/27/137 Discuss and agree actions relating to the Allotments area.
- Allotment 2 – there is no plan to relinquish.
- Allotment 6 is immediately available.
- Allotment 5 – The Clerk is to write to the tenant, that the plot is not being kept in a decent condition and to address the allotment or to relinquish tenancy.

Authorising Signature
Name: D Wells Date: 9/11/26 Signatu [redacted]

NEXT MEETING

26/27/138 Consider agenda items for the next meeting on 9th November 2026 commencing 7.00pm.

- The hedge on the drive is proposed to be cut back by about 4-5 feet. There is a current quote of £450 and a proposal for the Village Hall Committee to pay 50%. Item needs to be discussed and decided at t he next meeting.
- Future for Poors Close.
- Issues regarding the sunken Gulley on Back Lane.
- Annual grant for Sheldon Field.

CLOSED SESSION

26/27/139 Agree moving the meeting into a closed session requiring the public and press to vacate the meeting room.

- It was RESOLVED to enter a closed session.

26/27/140 Discuss and agree actions relating to follow-up on recent closed complaint.

- It was RESOLVED unanimously to follow option A in the proposal (Confirm the Matter is Closed) and to inform the complainant accordingly.
- It was noted that significant Council time has been spent on this complaint to ensure confirmation that the proper process has been followed.

26/27/141 Discuss and agree actions relating to recent cemetery enquiry.

Close meeting.

[redacted]