Request For Interment in Memorial Garden

The Authority for Burial, issued by the Registrar of Deaths or the Coroner, must be in the Parish Council's possession before an interment can take place. An invoice will be raised for payment, please follow the instructions on this to pay via BACS. All paperwork (in electronic form) must be delivered to Cropwell Butler Parish Council via email to clerk@cropwellbutler-pc.gov.uk at least two working days prior to the day of the interment.

Particulars of person whose ashes are to be buried	
Full name	
Late address	
If former Parish resident then address	
Years' resident	
Age	
Occupation (if a minor then name and address of parents)	
Date of death	
Place where death occurred	
Intended Date and Time of interment	
Details of applicant (interment organiser)	
Full name	
Address	
How long at this address	
Occupation	
Contact number	
Email address	
I hereby certify that the above particulars are correct and that the rules for the cemetery will be followed.	
Signature of applicant	
Print Name	
Date of signature	

The gathering and subsequent processing of the personal data supplied by you in this form, is in accordance with the terms of our registration under the Data Protection Act 1998.
These details will be kept indefinitely in the archives under the cemetery orders and cremations regulations.

I confirm that all sections of this form have been fully completed and that the details are correct to the best of my knowledge ☐

Please enjoy our cemetery and follow these simple rules

These rules are to maintain a peaceful atmosphere in the lawn cemetery and to allow the cemetery team to maintain it properly.

Dogs MUST be kept on a lead at all times.

Respect other cemetery users by not making unnecessary noise.

On the day of an interment, flowers and wreaths may be placed on the memorial garden but they should be removed after seven days.

Removable ornaments and decorations are permitted in the immediate area of the interment for 13 months. After this time and once any plaque is in place, all items MUST be removed for the memorial garden to be maintained. Any items found on the memorial garden after 13 months has passed, will be removed.

Any plaques should be approved by the Parish Council.

The Parish Council reserves the right to remove any items from the memorial garden that may be offensive or inappropriate.

No grass (natural or artificial), trees or shrubs may be planted on the memorial garden. This is to prevent damage by the roots.

No homemade kerbstones or surrounds on the memorial garden.

No balloons.

Any memorials, monuments, stones, tablets or vases placed on the memorial garden are at the owner's risk and the Parish Council is not liable for any loss, damage or breakage.